

# HUMAN SERVICES COMMITTEE

**Martin D. Marshall**  
County Administrator

301 N. Main St. Adrian, MI 49221  
p: 517-264-4508 | f: 517-264-4512  
lenawee.mi.us



**MEMBERS**  
*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

**MEETING LOCATION**  
*Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI*

## \* \* \* NOTICE \* \* \*

**The Lenawee County Human Services Committee**

**Meeting scheduled for**

**January 7, 2020**

**Has been**

**CANCELLED**

**~ Thank you ~**

# HUMAN SERVICES COMMITTEE

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Annex Building, 113 W. Front Street, Adrian, MI

**MINUTES:** Tuesday, February 11, 2020 - 1:30 p.m.

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**Present:** Commissioners Bales, Jenkins-Arno, Wittenbach, and Stimpson

**Also Present:** Martha Hall, Martin Marshall, and Kim Murphy

### I. Approval of Minutes

*Motion by Wittenbach, seconded by Jenkins-Arno, to approve the November 2019, minutes. Motion carried.*

### II. Department Highlights

Martha Hall stated that there are a large number of influenza cases being reported. Approximately, 80% of those cases did not receive the flu shot. There was a lot of discussion about how health issues, such as the flu are reported and tracked. The new Nursing Director is doing a fabulous job keeping up with things while searching for a new Assistant Director. The Coronavirus is occupying a lot of time as there are a lot of meetings and calls with all state, federal, and local partners. An opioid awareness media campaign will be launched in the very near future.

Cari Rebottaro was unable to attend, however Marty indicated that the City of Adrian is considering transferring the Piotter Center to the County. If the transfer happens, this center will continue to be utilized by the Department on Aging and will also become a centralized kitchen for all of the meals being prepared in the county.

It was noted that going forward, it would be nice to have other "human service" agencies provide highlights of what they have going on in Lenawee County. The Administrator's office will work on getting that scheduled.

### III. Board of Commissioners Scholarship

The Committee reviewed the scholarship overview, qualifications, and quick facts. It was agreed that the scholarship will continue under the current criteria. The deadline for scholarships applications is February 28, 2020.

The LISD would like to confirm this year's evaluators. Commissioners Wittenbach and Bolton have conducted them in previous years. Commissioner Wittenbach has agreed to serve again. Commission Bales will check with Commissioner Bolton to see if she is interested. The Commissioners will be reminded to get their \$100 donation to the Administrator's office as soon as possible.

#### **IV. 2020 Legislative Dinner**

There was much discussion regarding what format the legislative dinner should take on. It was decided that the fall dinner will be on Thursday, September 24<sup>th</sup>. Location and time to be determined. The Administrator's office will make a recommendation at the March meeting on whether there will be a spring dinner.

#### **V. Updates / Other Business**

The minutes from Region 2 Area Agency on Aging as well as the Human Services Collaborative were available for review.

#### **VI. Plan Objectives**

**A. County Employee Wellness Programs:** Kim reported that Beverly Kampmueller will be attending the March meeting to provide an update on the financial wellness program.

#### **VII. Adjournment**

*Motion by Jenkins-Arno, seconded by Wittenbach, to adjourn the meeting at 2:36 p.m. Motion carried.*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Annex Building, 113 W. Front Street, Adrian, MI

**MINUTES:** Tuesday, March 10, 2020 - 1:30 p.m.

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**Present:** Commissioners Bales, Jenkins-Arno, and Stimpson

**Also Present:** Martha Hall, Kathryn Szewczuk, Debbie Andrews, Martin Marshall, and Kim Murphy

### I. Approval of Minutes

*Motion by Jenkins-Arno, seconded by Stimpson, to approve the February, 2020, minutes. Motion carried.*

### II. Guest Speaker – Kathryn Szewczuk, Community Mental Health

Ms. Szewczuk updated the Committee on the 2019 Community Mental Health Budget. She reviewed revenues and expenses. She outlined Medicaid services and the 2019 total population served. She spoke about their participation and involvement with the Collective Impact, Prevention and Safety Net Services. Ms. Szewczuk then reviewed how the flow of services are currently provided and compared it to the State proposed new flow which includes four Specialty Integrated Plans. The details of the policy design and enabling legislation is to be proposed in 2020. Preparation for plan implementation will be in 2021 with the finalized implementation taking place in 2022. There are several concerns with this new program including the potential financial and risk liabilities that will be pushed back onto counties.

### III. Department Highlights

Martha Hall stated that they continue to work with their state and local partners gathering information on the COVID-19 (Corona Virus). The Health Department is working on preparing informational flyers for the general public, schools, municipalities, and faith based organizations. They are also working with the Department on Aging. Martha stated that statistically, 80% of all confirmed cases are mild; 14% are severe; and 5% are critical. The Health Department is attempting to educate the public on safe hygiene processes.

### IV. Board of Commissioners Scholarship

Scholarship monies are still being collected from the Commissioners. Commissioner Jenkins-Arno will join the committee reviewing scholarships.

**V. 2020 Legislative Dinner**

There will only be one legislative dinner this year and it will be held on Thursday, September 24<sup>th</sup>. Location and time to be determined. On March 26<sup>th</sup>, Mr. Marshall will be speaking at the Adrian Chamber on County matters.

**VI. Updates / Other Business**

The minutes from Region 2 Area Agency on Aging as well as the Human Services Collaborative were available for review.

**VII. Plan Objectives**

**A. County Employee Wellness Programs:** Beverly Kampmueller will be attending the April meeting to provide an update on the financial wellness program.

**VIII. Adjournment**

*Motion by Stimpson, seconded by Jenkins-Arno, to adjourn the meeting at 2:47 p.m. Motion carried.*

# LENAWEE COUNTY BOARD OF COMMISSIONERS

Martin D. Marshall  
County Administrator

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## \* \* \* MEETINGS NOTICE \* \* \*

Due to the COVID-19 pandemic, the following meetings have been cancelled but will report at the Board of Commissioners meeting on Wednesday, April 8, 2020 at 1:30 p.m. This meeting will be held via Zoom teleconference in compliance to the Governor's Executive Order 2020-21.

Any county business that needs to be addressed in a timely manner will be considered at that time.

### Cancelled meetings:

- Criminal Justice Committee 04/02/20
- IT/Equalization Committee 04/02/20
- Physical Resources Committee 04/06/20
- Rules & Appointments Committee 04/07/20
- Personnel/Ways & Means Committee 04/07/20
- Human Services Committee 04/07/20

\*\*Please note that the safety of our community is our priority, we ask that you join the Board Meeting live using the link provided on the agenda. Contact the Administrator's Office immediately should you require special accommodations.

Thank you for your understanding and cooperation in helping to prevent the spread of COVID-19.

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*County Administrator*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

**MEETING LOCATION**

**\* \* \* NOTICE \* \* \***

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**The Human Services Committee meeting**

**Set for May 12, 2020**

**Has been cancelled**

# HUMAN SERVICES COMMITTEE

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

## MEETING LOCATION

via ZOOM

**MINUTES:** Tuesday, June 9, 2020 - 1:30 p.m.

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**Present:** Commissioners Bales, Jenkins-Arno, Wittenbach, and Stimpson

**Also Present:** Cari Rebottaro, Martha Hall, Dan Buchin, and Kim Murphy

### I. Approval of Minutes

*Motion by Wittenbach, seconded by Jenkins-Arno, to approve the March 10, 2020, minutes. Motion carried.*

### Department Highlights:

**Health Department:** Martha Hall stated that her department has been working almost non-stop on COVID-19 related matters. She indicated that the Health Department website is constantly being updated to reflect the most current information and resources. She stated that the National Guard will be testing tomorrow in some of the long-term care facilities. In other news, Martha indicated that she recently worked on applying for a grant to encourage increased physical activity which will decrease obesity.

**Department on Aging:** Cari Rebottaro indicated that during the COVID-19 pandemic, they have reduced services, but are starting to resume some of their home services. Meals both in home and curbside, have continued all along. She reminded the Committee that it is Elder Abuse and Neglect month. She also shared that June 17, 2020 will be the "Safe Haven" event hosted by Region 2 Area Agency on Aging. It will be a zoom event this year.

### II. 2020 Legislative Dinner

The Legislative Dinner is currently scheduled for September 24, 2020. A venue has not been selected. The County is waiting to see if the Governor will be moving our region into a phase that will allow to this type of indoor gathering.

### III. Plan Objectives

**County wellness programs:** There was nothing to report.

**County financial wellness program:** Bev Kampmueller, County Human Resources Coordinator provided the Committee with an update on the SmartDollar Financial Wellness Program. She stated that currently 97 employees have participated in the program. These participants have realized a total financial turnaround of \$61,990!! (Debt



eliminated \$36,870; Savings added \$25,120). Employees have participated in such activities as budgeting, debt snowball, videos, quizzes, wellness surveys, emergency fund planning, audio clips, baby step updates, retirement IQ tool, and various other downloads. In addition, Ramsey Solutions donated 10 Total Money Makeover books that were given away to employees who entered the drawing. This program has been a huge success and we are anxious to see how our employees continue to improve their financial wellness.

#### **IV. Updates / Other Business**

The minutes from Region 2 Area Agency on Aging were included for the Committee's review.

#### **V. Adjournment**

*Motion by Wittenbach, seconded by Jenkins-Arno, to adjourn the meeting at 1:58 p.m. Motion carried.*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Annex Building, 113 W. Front Street, Adrian, MI

**MINUTES:** Tuesday, July 7, 2020 - 1:30 p.m.

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**Present:** Commissioners Bales, and Wittenbach

**Absent:** Commissioners Jenkins-Arno, and Stimpson

**Also Present:** Martha Hall, Martin Marshall, and Kim Murphy

### I. Approval of Minutes

*Motion by Wittenbach, seconded by Bales, to approve the June 9, 2020, minutes. Motion carried.*

### II. Department Highlights

Health Department: Martha Hall stated that positive COVID-19 cases are trending upwards again. Two weeks ago Lenawee County had 12 new cases. Last week there were an additional 24 new cases. To date we have had 202 positive COVID-19 cases. Unfortunately, there have also been 2 more people pass away from the virus. This brings the total deaths to 8. Martha indicated that the Health Department continues to take part in the daily communications call meetings and has constant contact with the media and other members of the public that have questions regarding this virus. She concluded by stating they are continuing to stress the importance of wearing a face covering when in public spaces or where proper social distancing cannot be achieved.

### III. 2020 Legislative Dinner

Administrator Marshall stated he does not anticipate there being a Legislative Dinner in 2020. However, he does anticipate the townhall meetings to continue for the foreseeable future. These townhalls, essentially fulfill the same purpose as the legislative dinner and have been well attended.

### IV. Updates / Other Business

It was noted that the minutes of the Human Services Collaborative, Community Mental Health Authority, Region 2 Area Agency on Aging, and 2020 Census were included in the meeting packet. There was discussion regarding the fact that to date, Lenawee County has had 70% compliance in taking the Census. Administrator Marshall indicated that this is already a higher percentage than the total participating 10 years ago. People have until October to complete the Census application.

## **V. Plan Objectives**

**County wellness programs:** Employees are still being encouraged to get their wellness exam and take their online health assessment to avoid an increase in their premium next year.

**County financial wellness program:** Bev Kampmueller presented the financial wellness plan to the Committee last month. This is a program that many employees continue to take advantage of and are benefiting from.

## **VI. Adjournment**

*Motion by Wittenbach, seconded by Bales, to adjourn the meeting at 1:46 p.m. Motion carried.*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Annex Building, 113 W. Front Street, Adrian, MI

**MINUTES:** Tuesday, August 11, 2020 - 1:30 p.m.

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**Present:** Commissioners Bales, Jenkins-Arno, and Wittenbach

**Also Present:** Martha Hall, Cari Rebottaro, Martin Marshall, Kim Murphy and Rebecca Borton

### I. Approval of Minutes

*Motion by Jenkins-Arno, seconded by Wittenbach, to approve the July 7, 2020, minutes. Motion carried.*

### II. Department Highlights

Health Department: Martha Hall reported that there were 164 new cases of Coronavirus in July. Although this is a substantial number, the current percentage of positive rate has dropped slightly.

Child immunizations are available for the upcoming school year. A medical waiver now has to be signed at the Health Department if the parent chooses to opt out of immunizations, if it's not a health-related waiver.

A case of Equine Encephalitis has been reported in Clare County.

The Health Department is working with local schools as they prepare for the upcoming school year.

Department on Aging: Cari Rebottaro reported that more homecare services have been available, while senior centers and Daybreak remain closed.

The Safe, Sound, and Secure event will be replaced with radio ads on relevant awareness issues.

The Senior Expo has been cancelled, but the LDA will continue with resource outreach opportunities.

Walk to End Alzheimer's has gone virtual; everyone is encouraged to participate. The LDA has challenged other team goals and is still raising funds. Display signs are provided for \$100 donation.

The LDA is seeking volunteer drivers.

### III. Updates / Other Business

Minutes from the Region 2 Area Agency on Aging and Human Services Collaborative were available.

Marty noted that the Lenawee Community Mental Health continues to host facebook live events.

### IV. Plan Objectives

**County wellness programs:** Employees continue to be encouraged to get their wellness exam. The first Blue Cross Blue Shield status report comes in later this fall.

**County financial wellness program:** Employees are taking advantage of the financial wellness program.

It was noted that employee participation in virtual meetings appears to be higher than in-person meetings.

**Other Business:** Future guest speakers were discussed; some possible topics included Lenawee Non-Motorized Transportation Plan, the County Health Assessment process, and racial bias.

Frank Naugle will be invited to the September Human Services Committee meeting to discuss the TED Talk on *How racial bias works and how to disrupt it*.

### V. Adjournment

*Motion by Wittenbach, seconded by Jenkins-Arno, to adjourn the meeting at 1:49 p.m. Motion carried.*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Annex Building, 113 W. Front Street, Adrian, MI

**MINUTES:** Tuesday, September 8, 2020 - 1:30 p.m.

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**Present:** Commissioners Bales, Jenkins-Arno, Wittenbach, and Stimpson

**Absent:** Commissioner Jenkins-Arno

**Also Present:** Mark Haag (LISD), Madeline DeMarco, Cari Rebottaro, Martha Hall, Martin Marshall, Kim Murphy, and Becky Borton

### I. Approval of Minutes

*Motion by Wittenbach, seconded by Stimpson, to approve the August 11, 2020, minutes. Motion carried.*

### II. Guest Speaker

Mark Haag provided an overview of the challenges faced by the Lenawee Intermediate School District over the past several months. March 13<sup>th</sup> was the last in-person school day for Lenawee students.

He talked about the steps taken by local districts to prepare a continuity of learning plan and precautions that have been incorporated. Challenges that have been faced include virtual education, internet access, physical distancing, transportation, sports, food, etc.

Local schools have applied for CARES funding and received between \$40,000 and \$600,000. They will be anticipating the effects of a Return to Learn House Bill and the State Budget for 2021.

Through it all, students and staff appear to be happy to be back.

### III. Department Highlights

**Health Department:** Martha Hall reported that there are currently 650 COVID-19 cases with 352 being active. There are 200 positive cases at Adrian College, and 5 at Siena Heights University.

Cari reiterated that Lenawee County is *our* community and she appreciates all the work that is being conducted to keep our community well.

**Department on Aging:** Cari Rebottaro reported that senior centers will not be opening soon but the LDA is starting to explore winter season activities.

**IV. Plan Objectives**

There was nothing to report.

**V. Updates / Other Business**

Minutes from Region 2 Area Agency on Aging and Department on Aging were included for the Committee's review.

**VI. Adjournment**

*Motion by Stimpson, seconded by Wittenbach, to adjourn the meeting at 2:08 p.m. Motion carried.*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

## MEETING LOCATION

Airport Committee Room  
2651 W. Cadmus Rd, Adrian, MI

**MINUTES:** Tuesday, October 13, 2020 - 1:30 p.m.

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**Present:** Commissioners Bales, Jenkins-Arno, Wittenbach, and Stimpson

**Also Present:** Frank Nagle (LISD), Martha Hall, Martin Marshall, and Kim Murphy

### I. Approval of Minutes

*Motion by Jenkins-Arno, seconded by Stimpson, to approve the September 8, 2020, minutes. Motion carried.*

### II. Guest Speaker

Frank Nagle provided an update from the Lenawee Health Network and the Collective Impact Core group.

A health assessment survey was distributed earlier this year and a draft of the deadline for submission is November 30<sup>th</sup>. They anticipate having results available the first part of 2021.

Mr. Nagle went on to talk about local disparities, health equity, and the social determinants of health. He concluded with information regarding diversity, equity, and inclusion and recommended the book *BIASED* by Jennifer L. Eberhardt.

### III. Department Highlights

**Health Department:** Martha Hall reported that they have received some flu vaccines and have started flu clinics. They are awaiting additional supplies of the flu vaccine so they can continue with additional clinics. She updated the Committee on the current COVID statistics and reviewed what contact tracing is. She stated that for every positive case there are approximately ten contacts. There have been approximately 900 positive COVID cases to date with 104 being active. The Health Department is gearing up and planning for the administering of the COVID vaccine. The Environmental Health staff continues to educate businesses on safe practices during this pandemic. Martha also stated that the number of sewer and water permits are on par with those pulled last year.

**Department on Aging:** Cari Rebottaro was not able to attend, but did submit some updates from the Department on Aging.

Senior centers will not be opening soon but the LDA is starting to explore winter season activities.



She also wanted to remind individuals that we at Lenawee Department on Aging is preparing for the annual open enrollment for Medicare Part D. This year they are unable to meet with clients face to face, but through a team of staff and volunteers, are able to make connections over the phone and through the mail. Open enrollment is from October 15 to December 7.

In addition, Senior Centers are looking for ways to provide safe activities for older adults as the weather becomes to chilly for meeting in the parks and parking lots. Daybreak remains closed, but more and more individuals are getting respite assistance in their homes. Homemaker and Personal Care services continue to have a wait list as we rebuild schedules. Volunteer transportation numbers are increasing to meet the needs of clients.

#### **IV. Plan Objectives**

Martin Marshall reported that the county's health insurance renewal rate was extremely low this year and attributes part of that to employees and their spouses getting annual health exams and taking their on-line health assessments.

He also noted that Social Security Administration conducted a zoom meeting with county employees to discuss how to prepare for retirement. There will be another meeting on October 15<sup>th</sup>.

#### **V. Updates / Other Business**

Minutes from the Human Services Collaborative, Region 2 Area Agency on Aging, and the Department on Aging were included for the Committee's review.

#### **VI. Adjournment**

*Motion by Wittenbach, seconded by Jenkins-Arno, to adjourn the meeting at 2:26 p.m. Motion carried.*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

**MEETING LOCATION**

**\* \* \* NOTICE \* \* \***

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**The Human Services Committee meeting  
Set for November 10, 2020  
Has been cancelled**

# HUMAN SERVICES COMMITTEE

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*County Administrator*

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## MEMBERS

*Dawn Bales, Chris Wittenbach, Nancy Jenkins-Arno*

**MEETING LOCATION**

**\* \* \* NOTICE \* \* \***

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**The Human Services Committee meeting  
Set for December 8, 2020  
Has been cancelled**