

PARKS COMMISSION

Martin D. Marshall

County Administrator

301 N. Main Street, Adrian, MI 49221

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www.Lenawee.MI.US



COMMITTEE MEMBERS

*Chris Wittenbach, Karol "KZ" Bolton, Dan Bruggeman
Ralph Tillotson, John Lapham*

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

AGENDA: Monday, July 16, 2018 – 11:00 a.m.

- I. Approval of Minutes** – June 18, 2018
- II. Finance Report**
- III. Parks Updates**
 - A. Bicentennial
 - B. Gerber
 - C. Iron Lake
 - D. Medina
 - E. Ramsdell
 - F. Taylor
- IV. Updates & Other Business**
- V. Adjournment**

Parks Commission Goals

- Further development of parks and activities
 - Potential projects volunteer group
 - Review Parks Plan
- Partnership with forest management (LISD or Lenawee Conservation, MSU Extension, Lenawee Farm Bureau, forestry group, others) -
Decrease dead wood, increase good production, tear out grape vine, clean out invasive & diseased vegetation/trees

Parks - July 13, 2018

Row Labels	Values		
	Amended Budget	Actual Amount	Percentage Used w/ Encumbrances
751 Parks & Recreation			
Revenue			
667.None - Rent/Lease, None	2,400.00	1,400.00	58.33%
674.None - Contributions & Donations, None	0.00	5,000.00	
687.150 - Refunds, Unemployment	0.00	31.11	
687.160 - Refunds, Workers Compensation	0.00	73.91	
697.999 - Other Financing Sources, Budgeted Use of Fund Reserve	7,450.00	0.00	0.00%
699.100 - Transfers In, Appropriation	25,000.00	12,500.00	50.00%
Revenue Total	34,850.00	19,005.02	54.53%
Expenses			
704.None - Wages - Regular Employees, None	0.00	82.25	
705.100 - Wages - Temporary Employees, OC/Seasonal	11,770.00	4,244.01	36.06%
715.None - Matching Social Security, None	901.00	330.95	36.73%
718.120 - Retirement, Defined Benefit Liability	0.00	5.76	
718.200 - Retirement, Defined Contribution	0.00	4.11	
720.None - Unemployment, None	35.00	12.98	37.09%
721.None - Workers Compensation, None	438.00	160.91	36.74%
746.None - Motor Fuel, None	2,350.00	631.08	26.85%
801.None - Professional & Contractual, None	1,721.00	0.00	0.00%
809.None - Service Contract, None	2,750.00	0.00	0.00%
840.None - Special Assessments, None	300.00	0.00	0.00%
844.None - Per Diems-Non Payroll, None	480.00	200.00	41.67%
900.None - Printing & Publishing, None	41.00	0.00	0.00%
920.300 - Utilities, Electric	553.00	263.63	47.67%
925.None - Refuse, None	1,750.00	542.66	31.01%
930.None - Bldg Repairs & Maint, None	3,436.00	0.00	0.00%
931.None - Equipment Repair/Maint, None	750.00	766.74	102.23%
936.None - Grounds, None	5,575.00	14,141.11	253.65%
999.100 - Transfer Out, General	2,000.00	0.00	0.00%
Expenses Total	34,850.00	21,386.19	61.37%

Cash: \$62,563.15

Benchmark: 54.2%

Parks - Restricted Monies

7/13/2018

GERBER

Donations as of 1/1/18 (carried forward)		15,915.90	
Plus donation received January 2018		<u>5,000.00</u>	20,915.90
2018 projects	encumbered	expended	
Prairie Nursery - seeds	6,750.00	-	
Herbicide	2,400.00	-	
Signs	6,000.00	2,859.60	
2018 potential expenditures			(15,150.00)
Contributions/donations currently available			5,765.90

TAYLOR ROAD

Donations as of 1/1/18 (carried forward)		10,000.00	
			10,000.00
2018 projects	encumbered	expended	
Plaques and Posts	600.00	553.34	
Native American Grasses	700.00	-	
Signs	6,000.00	1,906.40	
Benches and Picnic Table	1,500.00	-	
2018 potential expenditures			(8,800.00)
Contributions/donations currently available			1,200.00

LENAWEE COUNTY PARKS COMMITTEE

Buildings and Grounds Report 6/10/18 - 7/16/18

Date 7/16/2018

Location	# of Work Orders	Hours	Minutes	Ongoing/Upcoming Concerns
BICENTENNIAL	4	73	15	Nothing new to report
GERBER	4	72	20	Nothing new to report
IRON LAKE	0	0	0	Nothing new to report
MEDINA	6	69	45	Nothing new to report
RAMSDELL	0	0	0	Nothing new to report
TAYLOR ROAD	5	19	30	Nothing new to report
PARKS IN GENERAL				We are currently looking for new PT/OC seasonal help for the parks.