



CRIMINAL JUSTICE COMMITTEE

*Terry Collins, Chair – John Lapham, Vice Chair
Karol "KZ" Bolton*

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: THURSDAY, JANUARY 4, 2018 - 10:00 A.M.

PRESENT: Commissioners Collins, Bolton, Lapham, and Stimpson

OTHERS PRESENT: Commissioners Tillotson and Wittenbach; Sheriff Welsh, Undersheriff Bevier, Craig Tanis, John Glaser, Burke Castleberry, Martin Marshall, Dr. Bader Cassin, Kim Murphy, Rebecca Borton, and David Panian (The Daily Telegram)

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Bolton, to approve the minutes of the December 7, 2017, meeting. Motion carried.

II. FINANCE REPORTS

Administrator Martin Marshall reviewed the finance report. The CJA balance remains slightly over \$400,000.

The final Jail Building payment will be made in May and is expected to be a little more than \$500,000. Currently, there is about \$220,000 on hand with three months of revenue pending. Although the fund may be a little short, revenues will be used to repay any payoff loan prior to the fund be closed.

III. SHERIFF'S REPORT

The Sheriff's report was available for review.

Undersheriff Bevier explained the new paperless bench warrant process being used by District Court and local law enforcement. The process went from a 10 to 15 step process that could take up to two weeks, down to a 3 to 6 step process with a day to a day and a half processing time.

The *Text to 911* system will soon be operational; this will provide residents another way of communicating with 911 Dispatch.

The Jail population reports were available for December; there were no early releases in 2017.

IV. PROSECUTING ATTORNEY'S REPORT

The Prosecuting Attorney's report for December was available for review

Criminal Justice minutes

January 4, 2018

Warrants: For the month of December, there were 212 warrant and 8 juvenile petition requests. Of these requests, there were 40 felony warrants, 92 misdemeanor warrants, and 15 juvenile petitions were authorized.

Economic Crimes Unit: The Economic Crimes Unit had 89 open/pending cases in diversion and 14 completed cases. A total of \$11,267.65 was collected in merchant fees/restitution and \$3,960.00 in diversion fees.

V. PUBLIC DEFENDER'S REPORT

The Public Defender's report was available.

The Public Defender Office continues to investigate additional personnel options.

VI. EMERGENCY MANAGEMENT REPORT

The Emergency Management Report was available for review. Craig Tanis provided highlights including

1. Table top exercises
2. The County Hazardous Mitigation Plan will be updated internally
3. A public officials conference will be held in May on the responsibilities of the municipality leaders during a disaster

VII. MEDICAL EXAMINER REPORT

The Medical Examiner's report was available for review. Dr. Cassin highlighted 2017 activities from both Lenawee and Hillsdale Counties.

VIII. UPDATES AND OTHER BUSINESS

Marty Marshall provided an update on the Sheriff's building rebuild project; a kickoff meeting was recently held and work sessions are being scheduled.

IX. ADJOURNMENT

Motion by Lapham, to adjourn the meeting at 10:22 a.m., Bolton seconded. Motion carried.

MDM/rdb



LENAWEE COUNTY ADMINISTRATOR'S OFFICE
301 N. Main Street ~ Adrian, MI 49221

Martin D. Marshall, County Administrator
Telephone: (517) 264-4508
Fax: (517) 264-4512
www.lenawee.mi.us

CRIMINAL JUSTICE COMMITTEE

*Terry Collins, Chair – John Lapham, Vice Chair
Karol "KZ" Bolton*

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: THURSDAY, FEBRUARY 1, 2018 - 10:00 A.M.

PRESENT: Commissioners Collins, Bolton, Lapham, and Stimpson

OTHERS PRESENT: Commissioners Tillotson, Wittenbach, and Knoblauch; Sheriff Welsh, Undersheriff Bevier, Craig Tanis, John Glaser, Burke Castleberry, Martin Marshall, Dr. Bader Cassin, Marilyn Woods, and Rebecca Borton

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Bolton, to approve the minutes of the January 4, 2018, meeting. Motion carried.

II. FINANCE REPORTS

Administrator Martin Marshall reviewed the finance report.

The Animal Control Reserve fund was reviewed and Marty recommended that this fund be closed and the funds returned to the General Fund. It is not necessary to earmark, or restrict, funds for an emergency situation when emergency funding comes out of the general fund.

There was a recent case where over 250 animals were seized; the animals involved have been forfeited and are now available for adoption. The Sheriff estimates that costs for caring for these animals has reached \$65,000 and final costs will be near \$100,000.

Commissioner Bolton moved to transfer the Animal Control Reserve fund of \$10,000 back to the general fund and close Project 44 Animal Control Reserve, seconded by Lapham. Reasons for closing the Animal Control Reserve fund were discussed. Motion carried.

III. SHERIFF'S REPORT

The Sheriff's report was available for review.

Sheriff commended the Sheriff Office staff, Humane Society, Addison Vet, Sheriff's Office Mounted Division, and the *many* others that helped in the animal neglect case.

Wittenbach noted that there may be a grant funding available for the Sheriff's Offices; HB 4423.

The Jail population reports were available for January; there were no early releases.

IV. PROSECUTING ATTORNEY'S REPORT

The Prosecuting Attorney's report for January was unavailable but will be submitted next month.

Burke provided highlights including the status of the contracts with the City of Adrian and the Village of Clinton, as well as, a request for a new Assistant Prosecuting Attorney to cover the Economic Crimes Unit (part time), District Court arraignments (a new requirement of the Indigent Defense Commission), and assist with the new city and village agreements.

V. PUBLIC DEFENDER'S REPORT

The Public Defender's report was unavailable. John Glaser reported that he continues to advertise for additional personnel.

VI. EMERGENCY MANAGEMENT REPORT

The Emergency Management Report was available for review. Craig Tanis highlighted the following:

- Approval has given to purchase RAVE Alert to replace CODE Red
- Planning table top at MIS, a full scale exercise in the fall at the Judicial Building, and an Exercise at the Emergency Operations Center
- His office continues to go as paperless as possible

VII. MEDICAL EXAMINER REPORT

The Medical Examiner's report was available for review. Dr. Cassin reported that there were 32 investigations with 14 autopsies in January; and they also conducted 9 investigations in Hillsdale County. Hillsdale County has approved the continuation of the MOA with the Medical Examiner for two years.

VIII. UPDATES AND OTHER BUSINESS

Animal Control Ordinance: The most recent amendments have been submitted to the review committee and no comments were received. The final version is submitted for the Criminal Justice Committee's review.

Commissioner Lapham would like to send it back to the committee to review it in particular the kennel fees. Commissioner Bolton noted that the fee schedule is an appendix that can be updated at any time; she did not believe it is necessary to send back to the review committee.

Commissioner Lapham moved to send the Animal Control Ordinance back to review committee, seconded by Bolton. Discussion. Motion carried.

Some fees to be considered and/or included are euthanasia and tranquilizer fees.

Commissioner Stimpson noted that due to the recent Shepherd Rd mill case, the review

Criminal Justice minutes

February 1, 2018

committee may want to take a look at how access is gained when there is probable cause; he noted that the extreme temperatures were a determining factor in this particular case.

The Animal Control Officer had found the defendant to be in compliance last summer; although he only had access to certain areas on the property.

A suggestion was made to consider having kennel applications contingent to the authorization of any out-building on the property being accessible for both scheduled and random inspections.

Marty will send a letter be to civil counsel requesting language be drafted for the animal control review committee's consideration.

HB-4423: Sheriff Welsh followed up on HB-4423, "Sheriff Patrol Assistance for Financially Distressed Communities Program". It is currently in committee and would provide program grants to fund sheriff's deputy positions in counties to those counties that have lost no less than 5 deputies between 2007 and 2017; Lenawee has lost 10. Sheriff Welsh will continue to follow.

Sheriff's Building Improvement Projects: Marty provided an update on the Sheriff's building rebuild project. By the end of today, the architects will have met with all departments effected and will work out the needs of each. They are also coordinating the temporary office housing schedules.

IX. ADJOURNMENT

Motion by Lapham, to adjourn the meeting at 10:45 a.m., Bolton seconded. Motion carried.

MDM/rdb



CRIMINAL JUSTICE COMMITTEE

Terry Collins, Chair – John Lapham, Vice Chair
Karol “KZ” Bolton

MEETING LOCATION

Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: THURSDAY, MARCH 1, 2018 - 10:00 A.M.

PRESENT: Commissioners Collins, Bolton, and Lapham

OTHERS PRESENT: Commissioners Tillotson and Wittenbach; Sheriff Welsh, Craig Tanis, Burke Castleberry, Martin Marshall, Dr. Bader Cassin, Kim Murphy, Dennis Hoffman (ADA Security), David Panian (The Daily Telegram), and Rebecca Borton

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Bolton, to approve the minutes of the February 1, 2018, meeting. Motion carried.

II. FINANCE REPORTS

Administrator Martin Marshall reviewed the finance report. Project 44 Animal Control Reserve will be closed as approved last month.

III. SHERIFF'S REPORT

The Sheriff's report was available for review.

Three companies submitted proposals for security services for the entrance to the Judicial Building. Sheriff Welsh has reviewed the proposals and recommends accepting the contract with ADA Security, Inc.

Motion by Bolton, seconded by Lapham, to recommend approval of the ADA Security contract for security services of the Judicial Building entrance. Motion carried.

Sheriff Welsh reviewed a recent recommendation from the judicial building security advisory group to provide an armed deputy in the judicial building. Sheriff Welsh believes this could be done by utilizing a few retired personnel on part time basis.

The Criminal Justice Committee requested that a proposal be prepared and submitted next month for consideration.

The Jail population reports were available for February.

IV. PROSECUTING ATTORNEY'S REPORT

The Prosecuting Attorney's report for January was available; February will be submitted along with March's report next month.

Criminal Justice minutes

March 1, 2018

V. PUBLIC DEFENDER'S REPORT

The Public Defender's report was available. Commissioner Bolton noted that the January report has not been submitted.

VI. EMERGENCY MANAGEMENT REPORT

The Emergency Management Report was available for review. Craig Tanis reported that Rover Pipeline donated \$10,000 to be used for training and/or equipment. These funds will be managed by the Local Emergency Planning Commission.

Craig also announced that RAVE Alert system will be implemented in three phases:

1. To be released to the public for weather alerts soon
2. Internal notifications for select departments
3. Remaining departments will be invited to use

VII. MEDICAL EXAMINER REPORT

The Medical Examiner's report was available for review.

Marty Marshall shared that he recently met Mark Wiley from Hillsdale who commended the services provided by the Lenawee County Medical Examiner's Office.

VIII. OTHER BUSINESS

HB-4423: Sheriff Welsh will follow up on HB-4423, "Sheriff Patrol Assistance for Financially Distressed Communities Program".

Complex Projects: Marty provided an update on the Sheriff's building rebuild project. He anticipates having proposals available next month.

IX. ADJOURNMENT

Motion by Lapham, to adjourn the meeting at 10:27 a.m., Bolton seconded. Motion carried.

MDM/rdb



www.lenawee.mi.us

ADMINISTRATOR'S OFFICE
301 N. Main Street ~ Adrian, MI 49221

Martin D. Marshall, County Administrator
Telephone: (517) 264-4508 ~ Fax: (517) 264-4512

CRIMINAL JUSTICE COMMITTEE

*Terry Collins, Chair – John Lapham, Vice Chair
Karol "KZ" Bolton*

MEETING LOCATION

*CHAMBER Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: THURSDAY, APRIL 5, 2018 - 10:00 A.M.

PRESENT: Commissioners Collins, Bolton, and Lapham

OTHERS PRESENT: Commissioners Bales and Wittenbach; Sheriff Welsh, Undersheriff Bevier, Jeff Betz, Martin Marshall, David Panian (The Daily Telegram), and Rebecca Borton

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Bolton, to approve the minutes of the March 1, 2018, meeting. Motion carried.

II. FINANCE REPORTS

Administrator Martin Marshall reviewed the finance report. The Criminal Justice Allocation Fund has a total cash balance of just under \$400,000 with approximately \$120,000 available for use within that fund.

The final Jail payment is to be made later this month.

III. SHERIFF'S REPORT

The Sheriff's report was available for review and Sheriff Welsh was impressed with the electronic evaluation process that was recently conducted for command staff.

Judicial Building Security Personnel Request: Sheriff Welsh explained that there is an advisory group that reviews security concerns and makes recommendations for the judicial building. They have recommended that an armed guard be located at the entrance of the building; this would provide additional security not only at the door but throughout the building's common areas. Several options were considered, and the recommended proposal is to utilize a retired law enforcement personnel on part time basis to fill a special deputy position at a rate of \$16.50 per hour. The estimated cost including salaries and equipment is approximately \$45,000.

Mr. Marshall noted that funding would come from one of the contingency funds this year, and the position would be included in Court Bailiff budget for future years.

Motion by Bolton, seconded by Lapham, to refer the request for a new armed security deputy position on to the Personnel/Ways & Means Committee for consideration. Motion carried.

Criminal Justice minutes

April 5, 2018

The March Jail population reports were available.

Commissioner Wittenbach commented on a recent discussions in Lansing to remove 17 year olds from the jail.

Commissioner Bolton inquired on the status of having AED (Automated External Defibrillators) devices in the judicial building. Jeff Betz believes that this project continues to be investigated.

IV. PROSECUTING ATTORNEY'S REPORT

The Prosecuting Attorney's reports for February and March were available.

V. PUBLIC DEFENDER'S REPORT

The Public Defender's report was not available.

Marty noted that a letter of approval from the Michigan Indigent Defense Commission has been received, but funding is yet to be determined.

VI. EMERGENCY MANAGEMENT REPORT

The Emergency Management Report was available for review. Jeff Betz noted that Holly is available on Mondays and Wednesdays from 11 to 3 to help people sign up for RAVE alerts. He added that they are working on a method to re-contact these people every six months to confirm/update their information.

Jeff also noted that an emergency exercise has been set for the April 21st at MIS.

VII. Medical Examiner report

The Medical Examiner's report was available for review.

VIII. OTHER BUSINESS

Complex Projects: The Sheriff's building project continues to move steadily forward, with the Annex and Airport projects are out for bid. There are preliminary drawings available in Marty's office should anyone would like to review them.

Bond counsel and the bonding agent will be attending next week's meeting to begin the bonding process.

IX. ADJOURNMENT

Motion by Lapham, to adjourn the meeting at 10:25 a.m., Bolton seconded. Motion carried.