



ReDuce ReUse ReCycle ReBuy

Lenawee County Solid Waste Department  
Sue Ringman, Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: solid.waste@lenawee.mi.us

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## SOLID WASTE COORDINATING COMMITTEE MEETING MINUTES

WEDNESDAY, JANUARY 16, 2008

### PRESENT

**Committee Members:** LCSWCC Vice Chairperson County Commissioner John Tuckerman; LCSWCC Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – 12/08); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – 12/08); Greg Stalter (Solid Waste Industry – 12/08); Dick Williams (Community At Large – 12/10)

### **Absent With Notification**

### **Absent Without Notification**

**Lenawee County Staff:** Interim County Administrator Cheryl Whipple; Finance Coordinator Kathy Bernardo; Solid Waste Coordinator Sue Ringman

### **Guests**

Jim Van Doren, Lenawee County Board of Commissioners Chairman; Dennis Pelham, *The Daily Telegram* staff writer; Tim Hernandez, *WLEN* News Director; Bev Lyell, Goodwill Industries Executive Director; Phil Duckham, Modern Waste Services; Chris Miller, Manager Lenawee County Fair and Event Grounds

### CALL TO ORDER

LCSWCC Chairperson Judith Holcomb, called the January 16, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:05 a.m.

### INTRODUCTION OF GUESTS

LCSWCC Chair Judith Holcomb welcomed the guests in attendance.

### LIMITED PUBLIC COMMENT

There was no public comment.

### AGENDA

**MOTION** Dick Williams made a motion to accept the Agenda as presented.

**SUPPORT** County Commissioner John Tuckerman supported the motion.

**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE DECEMBER 5, 2007 LCSWCC MEETING**

**MOTION** John Jenkins made a motion to approve the minutes of the December 5, 2007, LCSWCC meeting as presented.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried and the December 5, 2007, LCSWCC Meeting Minutes will be placed on file as presented.

**FINANCE REPORT – Kathy Bernardo**

Kathy reviewed the December Lenawee County SWD Finance Report:  
She noted the \$5,000 expenditure was the Grant to Goodwill Industries.

- Lenawee County Solid Waste Department Revenue / Expenditure for December
- 2007 November Tonnage Log including Regular and Special Waste. Regular waste from Lenawee, Monroe, and Washtenaw Counties for a total of 7,223.92 tons. Special waste from Lenawee, Jackson, Monroe, Washtenaw, Wayne, Huron counties along with the states of New Jersey, Pennsylvania, New York, and Connecticut for a total of 7,662.65 tons.
- 2007 December Tonnage Log including Regular and Special Waste. Regular Waste from Lenawee, Monroe, Washtenaw counties – total 6,391.02 tons. Special Waste from Lenawee, Jackson, Monroe, Washtenaw, Wayne, and Huron counties along with the states of New Jersey, Pennsylvania, New York, and Connecticut for a total of 10,669.50 tons.
- 2007 November 30 Rural Recycling Invoice;
- 2007 12-Month Average Cost Per Ton for Rural Recycling;
- 2007 January – December *Rural Recycling Tonnage*;
- 2005 -2007 January – December Annual Regular and Special Waste Comparison by Month;  
Six Year Tonnage Comparison for Regular and Special Waste;
- 2007 January – December County-Wide Recycling Tonnage;
- Rural Recycling Annual Comparison by Month;

**MOTION** Bob Knoblauch made a motion to accept the Finance Report as presented and that it be placed on file as submitted.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried and the Finance Report will be placed on file as submitted.

**UNFINISHED BUSINESS**

**RECYCLING PARTNERSHIP** -- David Stead, Recycle Ann Arbor

Due to a scheduling conflict, David was unable to attend. The topic will be placed on the February 2008 Agenda.

**CHANGE OF SOLID WASTE DEPARTMENT OPERATIONS -- John Tuckerman**

John had expected to follow David Stead's presentation. He asked that this topic be placed on the February Agenda.

**COMMERCIAL WASTE HAULER LICENSING -- Sue Ringman**

Sue reported she had met with Lenawee County Deputy Keith Gorney. Deputy Gorney had spoken with the Lenawee County Weighmaster, and the State Trooper whose job it is to patrol Lenawee County roads. One of the gentlemen requested that the 3 x 5 stickers be on both driver's and passenger's doors of the truck; the other requested that the stickers be twice the size. Sue reported she will arrange a meeting with the 3 law enforcement officers.

**NEW BUSINESS**

**LETTER OF APPRECIATION -- Judith Holcomb**

Judith provided each LCSWCC member with a copy of the letter from Clinton Middle School teach, Linda Musio. Linda sent Judith a letter that detailed the value that SW Coordinator Sue Ringman has been to their students and school.

**ELECTION OF OFFICERS -- Judith Holcomb**

Per the Agenda, Chairperson and Vice Chairperson for the LCSWCC were to be elected at today's meeting. When Judith opened the topic and asked John Tuckerman if he was willing to continue as the Vice-Chairperson, he said he would. Judith advised that she could not continue as Chairperson due to additional responsibilities at the Lenawee Conservation District. However, she would like to remain active on the Committee. Judith asked for a volunteer. No one came forward. Judith advised that there are resumes on file for people who have interest in joining the LCSWCC.

**The topic of new LCSWCC Chairperson will be placed  
on the February LCSWCC Meeting Agenda.**

**PILOT PROGRAM -- Greg Stalter**

Greg reported that when Allied Waste served Clinton area by having an annual or semi annual bulk items and white goods collection – there was not much participation. As an experiment, Allied Waste is now offering curbside pick up of bulk items and white goods in the Village of Clinton. Participants need to go to the Clinton Village office and purchase a sticker (\$10-\$15) and then call Allied to pick up on the appropriate date. The freon needs to be removed professionally from refrigerators and tagged that it has been removed. This program began January 1, it will be evaluated in a year. Many appliance repair companies and some stores that sell appliances will remove the freon.

**GRANT REQUEST FROM LENAWEЕ COUNTY FAIR AND EVENT GROUNDS -- Sue Ringman**

Sue reported that the Chris Miller, Lenawee County Fair and Event Grounds Manager, had submitted a request late in 2007 but that the LCSWCC had already provided two grants for 2007. This is the first request for a grant in 2008. Chris requested a \$5,000 grant to cover three distinct projects.

One project is the cost of replacing obsolete light fixtures in the Merchants Building. The hall has 66 light fixtures, which would be replaced by new energy efficient fixtures. Cost of the new fixtures is \$3,300 with a labor cost of \$1,000. This change will reduce usage to 55 amps, an energy savings of 27%.

**LCSWCC Meeting  
January 16, 2008**

The second project is similar, - but in the Ag Rental Hall. This building houses 28 obsolete light fixtures and replacing them with new energy efficient units would involve fixtures costing \$1,400 and \$450 in labor. The energy savings with these is even larger. Existing fixtures use 40.6 amps and new fixtures would use 25 amps; an energy savings of 38%.

The third project is aimed at reduction of their waste stream through recycling. They currently recycle cardboard, paper, and metals, but not bottles. They would like to purchase 10 special purpose recycle receptacles at a cost of \$500. They would be able to use these containers at events all year long.

Chris Miller asked the Committee to look at this request with its overall environmental impact. These 55 gallon bottle containers are in the shape of beverage bottle. Chris had applied for a grant from Coca Cola (that Sue R.) had told him about, but they did not receive the grant.

Chris Miller's grant request had been e-mailed to the Committee the previous month. Sue will e-mail it again. The Committee requested that this vote be taken at the February 6th meeting.

**2008 SCHEDULE OF EVENTS / PRESENTATIONS -- Sue Ringman**

Sue provided a January to June Schedule. She had included presentations that had been scheduled prior to any discussion about the restructuring. Mike Kight requested an annual schedule that would show what normally takes place in a Solid Waste Dept. year. He asked that contacts for each event also be listed. This should be presented at the Feb. LCSWCC meeting.

The Committee advised Sue to continue doing what she normally does. Not to cancel anything right now. However, she needs to keep time open prior to her retirement to "finalize" her responsibilities.

**JANUARY COORDINATOR'S REPORT**

Discussion about HHW certification concluded that Sue and Chuck would need to be re-certified in March if they are to continue handling household hazardous waste until June 30. Discussion included that the Building and Grounds Dept. should have someone who is certified by the State to handle HHW.

**MOTION** Dane Nelson made a motion to accept the January 16 Coordinator's Report as presented and to place on file as submitted.

**SUPPORT** CC John Tuckerman supported the motion.

**VOTE** Motion carried as presented.

**UNLIMITED PUBLIC COMMENT**

**24/7 RECYCLING SITES -- Phil Duckham, Modern Waste**

He discussed the 24/7 sites at Adrian Township and Raisin Township. He reported that the November tonnage was probably around 8 to 9 tons and that tonnage for December was 12 tons for Raisin Township and over 13 tons for Adrian Township. He estimates that January tonnage will be 15-18 tons. He reported that there had been no illegal dumping issues and that the people are really interested in this continuous opportunity. He will furnish Sue R. with monthly tonnage reports.

On their regular Rural Recycling morning, one of the townships had an over flow. Dane Nelson mentioned some wind blown paper he noticed at one of the sites. Phil said that Modern Waste is in partnership with the locations sites of the 24/7 bins and he presumes that the site partner will clean that up.

**LCSWCC Meeting  
January 16, 2008**

Phil described the bins: three 40 yard roll off boxes. The boxes are completely enclosed with doors staggered on both sides. The doors are approximately 15 inches x 30 inches. The boxes are 22 ft long, 8 ft. high, and 8 ft. wide. They are standard receiver boxes. The openings are about 55 inches high. They are completely open on the inside. One is for cardboard, another for newsprint, and the other for glass and plastics. They accept plastics #1-#7 and 3 colors of glass.

The township supervisors and patrons are pleased with the service. He expects the tonnage to continue to increase.

**NEXT MEETING**

Wednesday, February 6, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.

**ADJOURN**

LCSWCC Chairperson Judith Holcomb adjourned the meeting at 11:05am.



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## SOLID WASTE COORDINATING COMMITTEE MEETING MINUTES

WEDNESDAY, February 6, 2008

### PRESENT

**Committee Members:** LCSWCC Vice Chairperson County Commissioner John Tuckerman; LCSWCC Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – 12/08); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – 12/08); Greg Stalter (Solid Waste Industry – 12/08); Dick Williams (Community At Large – 12/10)

### **Absent With Notification**

### **Absent Without Notification**

**Lenawee County Staff:** Interim County Administrator Cheryl Whipple; Finance Coordinator Kathy Bernardo; Solid Waste Coordinator Sue Ringman

### **Guests**

Dennis Pelham, *The Daily Telegram* staff writer; Tim Hernandez, *WLEN* News Director; Bill Mc Donough, General Manager, Allied Waste Company, Eastern Michigan Landfills; Bev Lyell, Executive Director, Goodwill Industries; Phil Duckham, Owner, Modern Waste Services; Malinda Urling, Director of Recycle Ann Arbor; Steve Sheldon, Operations Manager, Recycle Ann Arbor; David Stead, Board President, Recycle Ann Arbor; Bob Kellum, Oh These Irish Hills

### CALL TO ORDER

LCSWCC Chairperson Judith Holcomb, called the February 6, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:00 a.m.

### INTRODUCTION OF GUESTS

LCSWCC Chair Judith Holcomb welcomed the guests in attendance.

### LIMITED PUBLIC COMMENT

There was no public comment.

### AGENDA

**MOTION** Mike Kight made a motion to accept the Agenda as presented.  
**SUPPORT** County Commissioner John Tuckerman supported the motion.  
**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE JANUARY 16, 2008 LCSWCC MEETING**

**MOTION** County Commissioner John Tuckerman made a motion to approve the minutes of the January 16, 2008, LCSWCC meeting as presented.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried and the January 16, 2008, LCSWCC Meeting Minutes will be placed on file as presented.

**FINANCE REPORT – Kathy Bernardo**

Kathy reviewed the December Lenawee County SWD Finance Report:

- ***Solid Waste Summary Revenue / Expenditure January 2008***
- ***December 2007 Rural Recycling Tonnage***  
Adrian Township -- 4.21; Rome Township – 2.06; Raisin Township – 4.13;  
Pentecost / Perky Pantry -- 3.78; Devils Lake – 5.45 (twice each month); Macon – 3.80.
- ***2007 12-Month Average Cost Per Ton for Rural Recycling;***
- ***2007 December 31 Rural Recycling Invoice from Allied Waste with tonnage per site;***
- ***2007 January – December Rural Recycling Tonnage;***
- ***2007 12-Month Average Cost Per Ton***

**MOTION** Mike Kight made a motion to accept the Finance Report as presented and that it be placed on file as submitted.

**SUPPORT** Dane Nelson supported the motion.

**VOTE** Motion carried and the Finance Report will be placed on file as submitted.

**UNFINISHED BUSINESS**

**RECYCLING PARTNERSHIP** -- David Stead, Recycle Ann Arbor

David made a presentation about the possibility of the Lenawee County Solid Waste Department, Recycle Ann Arbor, and Goodwill Industries creating a five or six day a week Drop Off Station. This station would offer the opportunities to recycle usual items, appliances, tires, electronics, yard waste to compost, and properly dispose of household hazardous waste six days a week, 52 weeks a year. Recycle Ann Arbor currently takes foam, film, tires, oils, fluorescent bulbs, clothing, shoes, all papers, metals. People can continue to take their computers to Goodwill. It is a good partnership. People can bring anything and the Drop Off Station (DOS) will find a place for it. The suggested location is a piece of property owned by Allied Waste in the front of their property, near Ogden Hwy; prior to entering the gates of the Adrian Landfill. It also could be used as a transfer station for other recycling haulers.

For this community it is a long-term investment and comprehensive facility. Lenawee would own it, contract with RAA and Goodwill to operate it. RAA would manage it and would hire Goodwill clients who would be trained to staff it. It is a long-term investment.

The estimate start up is one million dollars or a little less along with an annual subsidy of \$30,000. (He presented copies of the presentation.)

We would have a long-term lease with Allied for the site. There is a small building there that can be used. Bill Mc Donough said that Allied Waste would be happy to work with Lenawee County to place this operation at their site. It would keep small traffic outside of their landfill facility.

David Stead feels that the Allied site would be a great location for this Drop Off Station.

Bev Lyle brought up that an Education Unit would need to be in place. David Stead reported that a mobile office would be needed to house staff -- it could be large enough to also contain an Education Unit.

David reported that he would be happy to bring detailed information, along with an outline of all agreements that would be necessary for this partnership. He thought the operation could be up and running in 6 months.

Judith Holcomb pointed out that the opportunity to work with several partners is a positive opportunity.

David Stead advised that with the Allied site – there are various opportunities.

CC John Tuckerman mentioned that John Jenkins has had some ideas for the design.

**MOTION** County Commissioner John Tuckerman made a motion asking that David Stead make a more detailed presentation at the March 5, 2008 Lenawee County Solid Waste Coordinating Committee meeting.

**SUPPORT** Bob Knoblauch supported the motion.

**VOTE** Motion carried.

**CHANGE OF SOLID WASTE DEPARTMENT OPERATIONS** -- John Tuckerman  
Restructuring of the Solid Waste Dept. was discussed. Items mentioned included: education /exhibits, personnel, Rural Recycling. It was decided that the Strategy Sub Committee should become active again to discuss and make suggestions about the restructuring. [Judith Holcomb, John Jenkins, Mike Kight, and Keith Dersham (now Dane Nelson) were listed as members for the February 3 and March 2, 2007 meetings.] Dane Nelson asked LCSWCC members to contact John Jenkins with their thoughts on the ideas. LCSWCC Chairperson Judith Holcomb asked the SW Committee to think pro actively – 10-20 years into the future.

Additional items for discussion regarding service and cost mentioned were: the role of the LCSWCC Dept.; education; coordinator; a staff person to keep the meeting functioning; rural recycling; fairs, exhibits; in general the reorganization of the SW department's role; Household Hazardous Waste handler needs to be certified; SW Comm, per the ordinance, should still be here as an oversight committee, but not a managing committee. What functions should continue.

Sue Ringman offered to handle some of the educational events on a part-time basis.

**ELECTION OF LCSWCC OFFICERS** -- Chairperson Judith Holcomb

**MOTION** Dane Nelson made a motion that County Commissioner John Tuckerman be recommended to the Lenawee County Board of Commissioners to serve as Chairperson of the LCSWCC.

**SUPPORT** Greg Stalter supported the motion.

**VOTE** Motion carried unanimously

This recommendation will be submitted to the Lenawee County Board of Commissions for their approval.



**MOTION** County Commissioner John Tuckerman nominated Judith Holcomb be recommended to the Lenawee County Commission to serve as the Vice Chairperson of the LCSWCC.

**SUPPORT** Greg Stalter supported the motion.

**VOTE** Motion carried unanimously.

This recommendation will be submitted to the Lenawee County Commission for their approval.

**COMMERCIAL WASTE HAULER LICENSING -- Sue Ringman**

Twelve companies received information. Four companies have not responded. All material was sent via Certified RRA. Have received only a few of the Vehicle Forms (how many trucks.) We are making progress.

Sue reported she has spoken with Deputy Gorney and he is still in the process of setting up a meeting with the Lenawee County Weigh Master David Craig, and the State Trooper whose job it is to patrol Lenawee County roads.

**GRANT REQUEST FROM LENAWEЕ COUNTY FAIR AND EVENT GROUNDS -- Sue Ringman**  
Chris Miller, Lenawee County Fair and Event Grounds Manager, submitted a revised Grant Request for a \$5,000 reimbursable grant.

The first paragraph reads: *We propose this grant to support our efforts to significantly improve elements of our solid waste handling and reduction, as well as support related recycling and environment efforts on the Fair and Events Grounds on a year-round basis.*

The document goes on: *A major element of this project is aimed at reduction of our waste stream through recycling.....To address this, we propose the purchase of special purpose recycle receptacles..... We will use these extensively at major events.....but will also be able to utilize them at events all year long..... We will also purchase containers and signage to support our other recycling efforts in specific inside and outside location.....In anticipation of potential changes in our manure handling process, it's also possible that equipment that facilitates handling manure could be a part of this grant.*

This is a reimbursable grant.

**MOTION** Dane Nelson made a motion to approve this grant request up to \$5,000.

**SUPPORT** John Jenkins supported the motion.

**VOTE** Greg Stalter -- yes; Dick Williams -- yes; CC John Tuckerman -- yes;  
Chair Judith Holcomb -- yes; Bob Knoblauch -- yes; Dane Nelson -- yes;  
John Jenkins -- yes; Sue Sellers -- yes; Mike Kight -- absent (left the meeting early).

**2008 SCHEDULE OF EVENTS -- Sue Ringman**

Sue presented a **2008 Schedule of Events** following previous years' activities.

CC John Tuckerman suggested keeping the **Schedule** through the end of 2008 with the removal of: Blissfield River Raisin Festival, Oh These Irish Hills, and Clinton Fall Festival. Last scheduled event to be the Lenawee County Fair. After June, if the SWD wants Sue R. to handle these events, they would need to contract with her. Maybe postpone the Sept. Tire and Electronics and have at the new DOS as an opening event.

**MOTION** CC John Tuckerman made a motion that the LCSWD keep the *2008 Schedule of Events* up to and including the Lenawee County Fair – with the exclusion of the River Raisin Festival.  
**SUPPORT** Dane Nelson supported the motion  
**VOTE** Motion carried

### **NEW BUSINESS**

#### **ANNUAL ACTIVITIES AND CONTACTS**

Sue also presented a LCSWD Activities and Contacts document she had begun in January. This was a beginning, not a completed document. This document is to show annual activities and include contact information for each item. Sue will continue working on this document.

**MOTION** John Jenkins made a motion to accept the February 6 Coordinator's Report as presented and to place on file as submitted.  
**SUPPORT** CC John Tuckerman supported the motion.  
**VOTE** Motion carried as presented.

#### **COORDINATOR'S REPORT**

**MOTION** John Jenkins made a motion to accept the Coordinator's Report as submitted and that it be placed on file.  
**SUPPORT** CC John Tuckerman supported the motion.  
**VOTE** Motion carried as presented.

#### **UNLIMITED PUBLIC COMMENT**

##### **24/7 RECYCLING SITES -- Phil Duckham, Modern Waste**

Phil reported that the volume of recycling at the Adrian Township 24/7 site increased 50% volume over the last month. In January Adrian Township received 22.74 tons of recycling. He advised that the Raisin Township / Tecumseh Township site located at the Raisin Township Hall received 14.65 tons of recycling. They have received no complaints and continue accepting all items announced at the beginning. Literally picked up 42 tons. No complaints. Continue to accept all of the publicized items.

##### **BOB KELLUM -- Oh These Irish Hills**

Advised that they would like 24/7 bins in the Irish Hills area. They would like one located in Lenawee, but it would accept materials from anyone including Jackson and Washtenaw Counties. The intention is to make preliminary contacts to discover other interested communities. He will advise the SWC of the responses / results.

#### **NEXT MEETING**

Wednesday, March 5, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.

#### **ADJOURN**

LCSWCC Chairperson Judith Holcomb adjourned the meeting at 11:20am.



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## SOLID WASTE COORDINATING COMMITTEE MEETING MINUTES

WEDNESDAY, March 5, 2008

### PRESENT

**Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – 12/08); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Greg Stalter (Solid Waste Industry – 12/08); Dick Williams (Community At Large – 12/10)

### **Absent With Notification**

LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09);  
Sue Sellers (City of Tecumseh – 12/08);

### **Absent Without Notification -- 0**

**Lenawee County Staff:** Interim County Administrator Cheryl Whipple; Finance Coordinator Kathy Bernardo; Solid Waste Coordinator Sue Ringman

### **Guests**

Dennis Pelham, *The Daily Telegram* Staff Writer; Tim Hernandez, *WLEN* News Director; Bill Mc Donough, General Manager, Allied Waste Company, Eastern Michigan Landfills; Bev Lyell, Executive Director, Goodwill Industries; David Stead, Board President, Recycle Ann Arbor; Kathleen Erard, OP

### CALL TO ORDER

LCSWCC Chairperson CC John Tuckerman, called the March 5, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:10 a.m.

### INTRODUCTION OF GUESTS

LCSWCC Chair CC John Tuckerman welcomed the guests in attendance.

### LIMITED PUBLIC COMMENT

There was no public comment.

### AGENDA / MARCH 6, 2008 LCSWCC MEETING

**MOTION** John Jenkins made a motion to accept the Agenda as presented.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE FEBRUARY 6 2008 LCSWCC MEETING**

**MOTION** Mike Kight made a motion to approve the minutes of the February 6, 2008, LCSWCC meeting as presented.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried and the February 6, 2008, LCSWCC Meeting Minutes will be placed on file as presented.

**FINANCE REPORT – Kathy Bernardo**

Kathy reviewed the February Lenawee County SWD Finance Report:

- ***February 2008 Solid Waste Department Summary Revenue / Expenditure***
- ***January 2008 Waste Tonnage Log with a total of 6,486.86 tons of Regular Waste from Lenawee, Monroe, Washtenaw, and Wayne Counties and 11,075.36 tons of Special Waste from Lenawee, Jackson, Monroe, Washtenaw, Wayne, Huron Counties, and States of New Jersey, Pennsylvania, New York, and Connecticut***
- ***January 2008 Allied Waste Invoice with tonnage:***  
Rome Township / Club 223 -- 2.43; Pentecost / Perky Pantry -- 3.64; Tibbs Brothers (Devils Lake) -- 5.86 (twice each month); Macon -- 3.85.
- ***2008 12-Month Rural Recycling Average Cost Per Ton Average:***  
Macon -- \$125.71; Tibbs IGA / Devil's Lake – 171.09; Pentecost / Perky Pantry – 173.73; Rome Township / Tibbs IGA – 249.74; January Average Cost Per Ton -- \$604.16;  
12 Month Average -- 723.21
- ***2008 January - December Rural Recycling Tonnage***  
Rome Township / Club 223 – 2.43; Pentecost / Perky Pantry – 3.64; Devils Lake / Tibbs IGA (twice a month) 5.85; Macon Township Hall – 3.85
- ***2005-2008 January – December Regular Waste Landfill Tonnage***
- ***2005-2008 January – December Special Waste Landfill Tonnage***
- ***2006 – 2008 Rural Recycling Annual Comparison by Month***
- ***2008 January – December County-Wide Recycling Tonnage***
- ***Modern Waste: January -- Adrian Township: 22.74 tons; and Raisin / Tecumseh Township: 14.65 tons.***  
***February -- Adrian Township: 11.18 tons and Raisin / Tecumseh Township – 16.08 tons.***
- ***Recycling tonnage for Shred-It and Werlor (Morenci) are in the Coordinator's Report***

Mike Kight asked how the SWD's recycling tonnage cost compared with an industry standard / average to see if it is high or low. What do these numbers mean from month to month? Are we receiving a good return for expenditure? Greg will check into that.

**MOTION** Mike Kight made a motion to accept the Finance Report as presented and that it be placed on file as submitted.

**SUPPORT** Bob Knoblauch supported the motion.

**VOTE** Motion carried and the Finance Report will be placed on file as submitted.

### **UNFINISHED BUSINESS**

**DROP OFF STATION RECYCLING PARTNERSHIP** -- David Stead, Recycle Ann Arbor

David's computer crashed last night – so he was not able to make the intended presentation.

He advised that he is working through some technical issues regarding permits. Bill Mc Donough will get a letter of support for the DOS at the Allied location. Recycle Ann Arbor is reviewing the design to make sure everything is sized appropriately. There may be a slight change in start up capital cost. He will have it ready for the April 2, 2008 LCSWCC meeting.

There was a discussion regarding compost and new legislation. David explained the reasons for the new legislation. There is a possibility that the new DOS could also take materials for composting.

David advised he would e-mail the proposal to Sue R. the week before the April 2, 2008 LCSWCC meeting. Sue will forward the e-mail to the SW Comm.

David and Bev reminded the SW Committee that the next Drop Off Station (Goodwill, RAA, Solid Waste Dept.) meeting is Thursday, March 20 at the Goodwill location.

**RESTRUCTURE OF SOLID WASTE DEPARTMENT OPERATIONS** -- SW Ch CC John Tuckerman

After reviewing the *Solid Waste Ordinance* and the *Solid Waste Management Plan*, SW Ch CC John Tuckerman recommended that there be two SW Sub Committees to help plan for the restructure: one to work with Bev Lyell, Goodwill Industries; and David Stead, Recycle Ann Arbor on the **Drop Off Station** and another to evaluate the **Waste Stream**.

**SOLID WASTE MANAGEMENT PLAN COMMITTEE:** SWCC Ch CC John Tuckerman, Dane Nelson, John Jenkins, Mike Kight

**WASTE STREAM SUB COMMITTEE:** Greg Stalter, Bob Knoblauch, (Greg to acquire more)

In 1997, the goal for recycling was 20% of the waste stream by 2007. John T. would like this committee to check on the records that Sue R. / the SW office has – and create a data base -- secure numbers and tons. He recognized that Sue R. offered to stay on part time to help with the transition. However, someone should be aware of the location of all of the records. Sue R. would just assist a committee. The goal would be to evaluate current practices, see what could be done to improve them, reach a target, and get a realistic goal. The Solid Waste Management Plan could be used as a guide.

**ACADEMY ROAD ELECTRICITY AND CAMERA** -- Sue Ringman

Sue R. suggested that since the SW Department is in a restructure phase that this issue be placed on hold. The SW Committee agreed.

### **COMMERCIAL WASTE HAULER LICENSING -- Sue Ringman**

Sue reported that she met with Deputy Gorney and Weigh Master Craig. The officers determined that the stickers for the trucks should be 10 inches wide and 3 inches high and that they should be placed on both the driver's and passenger's truck doors. Sue plans on concentrating on the Waste Hauler project and eliminating other items until this one is complete.

Sue reported that she sent the *Quarterly Tonnage Report Form* when she sent the other documents to the Waste Haulers.

### **ANNUAL ACTIVITIES AND CONTACTS**

Sue advised that she is going to review all of her calendars for the last 8 years so she can provide the Solid Waste Coordinating Committee with information of what the Solid Waste Dept. has done in the last eight years. This list will include contacts with their information.

### **NEW BUSINESS**

#### **ANNUAL LANDFILL REPORT -- Bill Mc Donough, General Manager, Eastern Michigan Landfills**

Bill reported that the largest amount of waste came from Lenawee County – 72%. He reported that it is believed that there are 12 years landfill use remaining on the permitted land. Additional land that is not permitted at this time could easily provide another 20 years landfill use remaining at the Adrian Landfill. Increasing recycling in those 20 years could stretch the remaining land years to 35 years.

Bill presented and discussed the *Adrian Landfill 2006 / 2007 Waste Volumes Report*. In 2006, 171,010 tons of waste were accepted at the Adrian Landfill. In 2007, 179,224 tons of waste were accepted. The document showed *Permitted Remaining Capacity: 2,640,000 cubic yards*.

In 2007, the Adrian Landfill paid fees to the Lenawee County Solid Waste Department of \$180,600.52 compared to \$171,010.31 in 2006. Allied has budgeted \$170,000 for 2008.

### **COORDINATOR'S REPORT**

**MOTION** Dick Williams made a motion to accept the March 5, 2008 Coordinator's Report as submitted and that it be placed on file.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried as presented.

### **UNLIMITED PUBLIC COMMENT**

Kathleen Erard, OP asked Bill Mc Donough how long the licensing was valid. He advised it is annual. She also asked if there was a methane recovery program at the Adrian Landfill. Bill explained that there was a Program; they sell it to Consumers Power for electricity. It is considered Green Energy.

### **NEXT MEETING**

Wednesday, April 2, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI. **{ Changed to April 9 in River Raisin Room }**

### **ADJOURN**

**MOTION** Bob Knoblauch made a motion to adjourn the March 5, 2008 Lenawee County Solid Waste Department Coordinating Committee meeting.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried.



ReDuce ReUse ReCycle ReBuy

Lenawee County Solid Waste Department  
Sue Ringman, Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: solid.waste@lenawee.mi.us

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## LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE

### MEETING MINUTES

WEDNESDAY, April 9, 2008

#### PRESENT

**Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – **12/08**); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – **12/08**); Greg Stalter (Solid Waste Industry – **12/08**); Dick Williams (Community At Large – 12/10)

#### **Absent With Notification**

#### **Absent Without Notification**

**Lenawee County Staff:** Finance Coordinator Kathy Bernardo; Solid Waste Coordinator Sue Ringman

#### **Guests**

Lenawee County Commission Chairman Jim VanDoren; Lenawee County Attorney Irving Shaw; Dennis Pelham, Staff Writer, *The Daily Telegram*; Tim Hernandez, News Director, *WLEN*; Bill Mc Donough, General Manager, Allied Waste Company, Eastern Michigan Landfills; Bev Lyell, Executive Director, Goodwill Industries; Rick Lake, Director of Plant Management, Goodwill Industries; David Stead, Board President, Recycle Ann Arbor / and Senior Consultant, Resource Recycling Services; Malinda Uerling, Chief Executive Officer, Recycle Ann Arbor; Phil Duckham, President, Modern Waste Systems

#### CALL TO ORDER

LCSWCC Chairperson CC John Tuckerman, called the April 9, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:02 a.m.

#### INTRODUCTION OF GUESTS

LCSWCC Chair CC John Tuckerman welcomed the guests in attendance.

#### LIMITED PUBLIC COMMENT

There was no public comment.

#### AGENDA

**MOTION** Dick Williams made a motion to accept the Agenda as presented.

**SUPPORT** Judith Holcomb supported the motion.

**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE MARCH 5 2008 LCSWCC MEETING**

**MOTION** Dane Nelson made a motion to approve the minutes of the March 5, 2008, LCSWCC meeting as presented.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried and the March 5, 2008, LCSWCC Meeting Minutes will be placed on file as presented.

**FINANCE REPORT – Kathy Bernardo**

Kathy reviewed the March 2008 Lenawee County Solid Waste Department Finance Report including:

*March 2008 Balance Sheet; March 2008 Solid Waste Department Summary Revenue / Expenditure; February 2008 Allied Waste Invoice with tonnage; February and March 2008 Waste Tonnage Log for Regular Waste and Special Waste; January – December 2005-2008 Regular and Special Waste Landfill Tonnage; 2008 12-Month Rural Recycling Average Cost Per Ton; January - December 2008 Rural Recycling Tonnage; 2006 – 2008 Rural Recycling Annual Comparison by Month and; County-Wide Recycling Tonnage.*

Regular Waste tonnage was down again. The Regular Waste average tonnage in 2007 was 8,138 and this year it is 5,730. Special Waste is higher this year.

**MOTION** John Jenkins made a motion to accept the Finance Report as presented and that it be placed on file as submitted.

**SUPPORT** Judith Holcomb supported the motion.

**VOTE** Motion carried and the Finance Report will be placed on file as submitted.

**UNFINISHED BUSINESS**

**STANDARD FOR RECYCLE / LCSWD COMPARISON** -- Greg Stalter

Greg advised that his data was not back yet and requested to provide this Comparison at the May 7<sup>th</sup> meeting.

**WASTE STREAM SUB COMMITTEE:** Greg Stalter

The purpose of the Sub Committee is to gain numbers. We want the recycling numbers of other recycling companies. There are other materials being recycled, that we want to learn about. There are also volunteer organizations and shredding companies that we want to get the numbers from as well. Some of the industries recycle other types of materials. The Sub Committee created a list of the industrial companies to communicate with. The next Waste Stream Sub Committee meeting is May 2. Greg advised that Kathy is going to create a data base electronic form, simple for haulers to fill in and get back to her.

**COMMERCIAL WASTE HAULER LICENSING** -- Sue Ringman

Five companies have completed all of their paper work. The stickers will be ordered this week. Companies who have responded are: Allied, A.R.S., Liberty, Modern, and Calverts. Greg advised that four weeks should be enough time for companies to reply with their quarterly numbers. [Stickers arrived April 24.]

Some haulers have not responded. It was decided that it is time to enforce the regulation. Sue advised she would send one more letter with the stickers to advise that the enforcement has begun. John Tuckerman asked if recyclers who are not subject to licensing would receive an application to complete and report that they are 100% recycling and not subject to licensing. Sue advised that these applications have gone out already.



**DROP OFF STATION RECYCLING PARTNERSHIP** -- David Stead, Recycle Ann Arbor and Resource Recycling Services

David reviewed the proposal. It is expected that the annual operating cost of the Drop Off Station is expected to be approximately \$30,000 and that the Capital Cost may be between \$800,000 and one million dollars. This number includes engineering and contingency costs.

David recommended that the discovery of costs continue with the expectation that all costs should be known within 60-90 days. This report would come back to the SWC Committee for final approval.

County Commission Chairman Jim VanDoren advised that perhaps County Reserve Funds could be borrowed to begin this part of the project. CCC VanDoren advised that the County can loan money only to government entities. David added that the Drop Off Station would be a County-Owned facility and Recycle Ann Arbor and Goodwill would be hired to operate it.

It was advised that the next step is to hire someone to create the design. This cost would be approximately \$40-\$50 thousand dollars. CC SWCC Chair John Tuckerman advised that the reserves should stay in place.

This information will be presented to the Lenawee County Board of Commissioners at their regular monthly meeting this afternoon, April 9. [The Board of County Commissioners approved the spending of the design cost.]

**RESTRUCTURE OF SOLID WASTE DEPARTMENT OPERATIONS** -- Dane Nelson

Dane advised that this committee had not met yet. On behalf of Raisin and Tecumseh Townships, Roy Schelgel sent an e-mail requesting the County SWD pay for the 24/7 bins at Raisin Township Hall. Dane advised this would have to wait until the future reveals itself.

Malinda Uerling sent Dane a copy of the Agreement RAA has with the City of Ann Arbor. Dane created something similar for this situation from management perspective. Some questions are: Is this going to be a center piece of what we want to do as a county? Is the business plan correct? If this is all correct then we need to recommend this to the County Commissioners. Does the County want to enter into an agreement to pay it back? We need to be sure that we have the management agreement in place as well.

The numbers indicate that there is money to do this project. The SWD would be responsible for the annual operation cost of \$30,000 and the amount to repay the Capitol Cost. It would seem possible.

There was some concern about if there would be a problem if the State of Michigan creates the legislation about the tipping fee of \$7.50.

David Stead will make a presentation to the Lenawee County Board of Commissioners regarding the Solid Waste Dept. Drop Off Station at this afternoon's Lenawee County Board of Commission meeting.

- MOTION** Mike Kight made a motion that the Solid Waste Committee approach the Lenawee County Commission with the proposal to approve the expenditure of \$30,000 to \$50,000 for the design portion of the DOS plan.
- SUPPORT** Dick Williams supported the motion.
- VOTE** Motion carried.

Bill Mc Donough, General Manager of Eastern Michigan Landfills remarked that Allied Landfills are in support of this project and is willing to work with the Solid Waste Department to accomplish this. They will make the property available. Changing the Host Fee requirements is not a problem. The possible imposed fee from the State is not expected.

**NEW BUSINESS**

**KEEPING A SUPPLY OF BROCHURES -- Sue R.**

John T. commented that Sue had sent an e-mail that she and Chuck would work some, if needed – after their retirement. Dane suggested that a supply of brochures be maintained, but restock minimally.

**LENAWEE COUNTY FAIR BOOTH -- Sue R.**

It was repeated that Sue R. is to create and work the July Lenawee County Fair and Events Booth – after her retirement.

**COORDINATOR'S REPORT**

**MOTION** Greg Stalter made a motion to accept the April 9, 2008 Coordinator's Report as submitted and that it be placed on file.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried as presented.

John Jenkins said there is some redundancy in Kathy Bernardo's report and Sue's Coordinator's report. Maybe Sue can eliminate the duplicate info.

**UNLIMITED PUBLIC COMMENT**

There was no unlimited Public Comment.

**ADJOURN**

**MOTION** Mike Kight made a motion to adjourn the April 9, 2008 Lenawee County Solid Waste Coordinating Committee meeting.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried.

Meeting was adjourned at 10:49am

**NEXT MEETING**

Wednesday, May , 7, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.



ReDuce ReUse ReCycle ReBuy

Lenawee County Solid Waste Department  
Sue Ringman, Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: solid.waste@lenawee.mi.us

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**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE**  
**MEETING MINUTES**  
**WEDNESDAY, May 7, 2008**

**PRESENT**

**Committee Members:** LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – **12/08**); Dick Williams (Community At Large – 12/10)

**Absent With Notification**

Greg Stalter (Solid Waste Industry – **12/08**); LCSWCC Chairperson County Commissioner John Tuckerman; Mike Kight (Health Field – **12/08**)

**Absent Without Notification**

**Lenawee County Staff:** Lenawee County Administrator, Cheryl Whipple; Finance Coordinator Kathy Bernardo; Solid Waste Coordinator Sue Ringman

**Guests**

Lenawee County Commission Chairman Jim VanDoren; Lenawee County Attorney Irving Shaw; Tim Hernandez, News Director, **WLEN**; Bev Lyell, Executive Director, Goodwill Industries; David Stead, Board President, Recycle Ann Arbor / and Senior Consultant, Resource Recycling Services; Phil Duckham, President, Modern Waste Systems; Jim Koehn, Supervisor, Charter Township of Adrian;

**CALL TO ORDER**

LCSWCC Vice Chairperson Judith Holcomb, called the May 7, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:04 a.m.

**INTRODUCTION OF GUESTS**

LCSWCC Vice Chair Judith Holcomb welcomed the guests in attendance.

**LIMITED PUBLIC COMMENT**

There was no public comment.

**AGENDA**

- MOTION** John Jenkins made a motion to accept the Agenda as presented.  
**SUPPORT** Dick Williams supported the motion.  
**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE APRIL 9, 2008 LCSWCC MEETING**

**Correction** Bob Knoblauch noted that his name should be listed under *Absent With Notification*

- MOTION** Dane Nelson made a motion to approve the correction to the minutes.  
**SUPPORT** Dick Williams supported the motion.  
**VOTE** Motion carried. The correction will be made.

- MOTION** Dick Williams made a motion to approve the minutes of the April 9, 2008, LCSWCC meeting as presented.  
**SUPPORT** Bob Knoblauch supported the motion.  
**VOTE** Motion carried and the April 9, 2008, LCSWCC Meeting Minutes will be placed on file as presented.

**FINANCE REPORT – Kathy Bernardo**

Kathy reviewed the April 2008 Lenawee County Solid Waste Department Finance Report including:

- April 2008 Solid Waste Department Summary Revenue / Expenditure
- March 2008 Allied Waste Rural Recycling Invoice with tonnage
- April 2008 Waste Tonnage Log -- 9,094.60 tons of Regular Waste from Lenawee, Monroe, Washtenaw Counties and 8,181.73 tons of Special Waste from Lenawee, Jackson, Monroe, Washtenaw, Wayne, and Huron Counties along with New Jersey, New York, Connecticut, and Ohio
- January – December 2005-2008 Regular and Special Waste Landfill Tonnage Graph
- 12-Month Rural Recycling Average Cost Per Ton
- 2008 Rural Recycling Annual Comparison by Month.

It was verified that the SW Dept pays Allied Waste \$407 for each Rural Recycling Site per collection along with the cost of hauling / recycling for a total of \$2,400 a month for February, March and April.

- MOTION** John Jenkins made a motion to accept the Finance Report as presented and that it be placed on file as submitted.  
**SUPPORT** Bob Knoblauch supported the motion.  
**VOTE** Motion carried and the Finance Report will be placed on file as submitted.

**NEW BUSINESS**

**PRESENTATION OF GRANT FROM WACKER CHEMICAL -- Robert Sullivan**

The SW Meeting was reconvened at 11:22am when Robert Sullivan, Wacker Chemical Corporation, Manager Regulatory Affairs and Product Safety, arrived. Robert apologized for being late. He presented the LCSWCC with a check for \$12,500. For the past several years Wacker, through an agreement with the State of Michigan DEQ, has presented funds to the LCSWCC to be used toward environmental issues: recycling, household hazardous waste, tire and electronics collections, etc.

Robert also **invited** the Solid Waste Committee to attend the Wacker Open House on September 13.

**LENAWEE LEGISLATIVE DINNER** -- LCSWCC VC Judith Holcomb

Judith advised LCSWCC members that the next Legislative Dinner is Thursday, May 29. All LCSWCC members are invited to attend. Per a vote taken several months ago, the Solid Waste Dept. will cover the cost of the meal for any LCSWCC member who wishes to attend. It will take place in the Tobias Room at Adrian College. Registration begins at 5:45p.

**ADRIAN TOWNSHIP GRANT REQUEST** -- Jim Koehn, Supervisor Adrian Township

Jim reported on the Grant Request from Adrian Charter Township for \$5,000 for assistance in covering the cost of a cement pad to place under the four recycling containers. The pad would be approximately 2,000 square feet. The projected cost for labor and materials from Haynes Construction was \$5,670.00. Much discussion followed. The huge success of the 24/7 bins at the Adrian Charter Township Office was discussed and appreciated. Concern about providing funds for government infrastructure was discussed.

**MOTION:** Bob Knoblauch made a motion to provide a reimbursable grant for 50% of the cost of the project up to \$3,000.

**SUPPORT:** John Jenkins supported the motion.

**VOTE:** A roll call vote was taken: Dick Williams – Y; Judith Holcomb – Y; Bob Knoblauch - Y; Dane Nelson – Y; John Jenkins - Y; Sue Sellers – Y

**MOTION CARRIED**

John Jenkins mentioned his concern for the needs of the Outlying Communities in the County. Maybe the rural townships will get together and put in their own 24/7 recycling stations. In that case the SWD will probably be asked to supply the infrastructure for those as well.

**MOTION** Following the vote, John Jenkins made a motion that an attorney, and someone else who is familiar with the SWD Grant process, meet to create Guidelines and review Grants given.

**SUPPORT** Dick Williams supported the motion.

**MOTION CARRIED**

Dane suggested that Kyle Hoffman, a grant administrator for the LISD, would have a process he might share. Decisions regarding the grants need to be defined.

**AG NEWS** -- Judith Holcomb

It is time to renew support of the *Ag News*. Discussion included that the newsletter goes to 3,000 people. Joy Marvin is retiring, Jessica Ott is the new editor. The Committee agreed with Judith's thoughts on the subject.

**UNFINISHED BUSINESS**

**STANDARD FOR RECYCLE / LCSWD COMPARISON** -- Greg Stalter

Greg advised that his data was not back yet and requested to provide this Comparison at the May 7<sup>th</sup> meeting.

**DROP OFF STATION RECYCLING PARTNERSHIP** -- David Stead, Recycle Ann Arbor Board President / Resource Recycling Services Senior Consultant

County Commissioner / LCSWCC Chair John Tuckerman, John Jenkins, Dane Nelson, and David Stead will meet within the next week to ten days to discuss the DRAFT RFP. The Draft RFP will go to Attorney Irv Shaw and County Commission Chairman Jim VanDoren. Key questions will be discussed – such as

what the contractor's responsibilities will be. More details will be discussed at the upcoming meeting. David Stead offered to assist with preparation of the RFP with full disclosure that his company plans to bid on the project.

**RESTRUCTURE OF SOLID WASTE DEPARTMENT OPERATIONS -- Dane Nelson**

Dane advised that this committee had not met yet. This would be part of the process. They will wait until the RFP is ready.

**SUE RINGMAN'S RETIREMENT -- CC Chair Jim VanDoren**

CC Ch Jim asked about Sue's retirement. Sue is going to retire June 30. Discussions about becoming a Contract Employee for services rendered, starting with the Lenawee County Fair, will be held.

**WASTE STREAM SUB COMMITTEE: Kathy Bernardo and Sue Ringman**

The WS SC met on May 2. Greg was the only committee member present. We did discuss the revised reporting form. Sue is to continue contacting the large, local companies to see if they recycle. Sue has contacted over 10, but that is only the beginning. The next meeting is May 30 at 8:00am.

**COMMERCIAL WASTE HAULER LICENSING -- Sue Ringman**

The stickers for the driver's doors and passenger's doors (along with exempt haulers indicated by an "E" on the sticker) arrived April 24. Samples were displayed. Sue was not able to complete any other work on the licensing project. County Commission Chairman Jim VanDoren felt that the stickers should have a "registration" number for each truck to avoid fraud. Sue will send out the letters to people who have not replied up to this point. She will make the alternative very clear to the haulers.

Other information may need to be added in 2009, perhaps a registration number. Each one with some kind of ID number. Sue advised that the decision of what to put on the stickers came from the two law officials who stop trucks. The color of the stickers should be the same color as the Michigan state license plate annual sticker. That would let the officers know at first sight that they are or are not registered with the SW Dept.

Phil Duckham advised that in Jackson each company is given two numbers and then their trucks are number sequentially with those numbers first.

In the future, the stickers should be sent with a letter or form indicating that they are legally licensed. This is a beginning, as time goes by the efforts can be refined.

**COORDINATOR'S REPORT -- Sue Ringman**

**MOTION** Bob Knoblauch made a motion to accept the May 7, 2008 Coordinator's Report as submitted and that it be placed on file.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried as presented.

Additional discussion was held regarding the safety and ventilation of the Haz Stor Unit. It is planned that the Haz Stor Unit be moved to the new DOS.

**UNLIMITED PUBLIC COMMENT**

There was no unlimited Public Comment.

**ADJOURN**

LCSWCC Vice Chairperson Judith Holcomb adjourned the meeting at 11:16am

**NEXT MEETING**

**Wednesday, June 4, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.**



ReDuce ReUse ReCycle ReBuy

Lenawee County Solid Waste Department  
Sue Ringman, Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: solid.waste@lenawee.mi.us

**CORRECTED -- June 11, 2008**

**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE  
MEETING MINUTES  
WEDNESDAY, JUNE 4, 2008**

**PRESENT**

**Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – **12/08**); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – **12/08**); Dick Williams (Community At Large – 12/10)

**Absent With Notification**

Greg Stalter (Solid Waste Industry – **12/08**);  
LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09);

**Absent Without Notification**

**Lenawee County Staff:** Lenawee County Administrator, Cheryl Whipple; Finance Coordinator Kathy Bernardo; Solid Waste Coordinator Sue Ringman

**Guests**

Lenawee County Commission Chairman Jim VanDoren; Lenawee County Attorney Irving Shaw; Dennis Pelham, Reporter *Daily Telegram*; Bev Lyell, Executive Director, Goodwill Industries; Denver Lyell (Paws With A Cause Dog In Training)

**CALL TO ORDER**

LCSWCC Chairperson County Commissioner John Tuckerman, called the June 4, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:06 a.m.

**INTRODUCTION OF GUESTS**

LCSWCC Chairperson CC John Tuckerman welcomed the guests in attendance.

**LIMITED PUBLIC COMMENT**

There was no public comment.



**AGENDA**

- MOTION** Dick Williams made a motion to accept the Agenda as presented.  
**SUPPORT** Dane Nelson supported the motion.  
**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE June 4, 2008 LCSWCC MEETING**

**Correction** John Jenkins advised that the word “**criteria**” should be in that Motion.  
*Following the vote, John Jenkins made a motion that an attorney, and someone else who is familiar with the SWD Grant criteria and process meet to create Guidelines and review Grants given.*

- MOTION** Dane Nelson made a motion to approve the minutes.  
**SUPPORT** Mike Kight supported the motion.  
**VOTE** Motion carried. The minutes will be placed on file with the correction.

**FINANCE REPORT – Kathy Bernardo**

Kathy reviewed the April 2008 Lenawee County Solid Waste Department Finance Report

- MOTION** Mike Kight made a motion to accept the Finance Report as presented and that it be placed on file as submitted.  
**SUPPORT** John Jenkins supported the motion.  
**VOTE** Motion carried and the Finance Report will be placed on file as submitted.

Kathy Bernardo will be leaving employment with the County of Lenawee on June 11<sup>th</sup>. She will begin her position as Chief Financial Officer for Adrian High School on June 16. CC Tuckerman advised that Kathy Bernardo will be greatly missed.

**NEW BUSINESS**

**REQUEST FROM CLINTON TOWNSHIP FOR \$5,000 GRANT FOR 24/7 BINS GRAVEL PAD**  
Sue R.

- MOTION** Mike Kight made a motion to approve a grant in the amount of \$2,000 then pause all future grant approvals until we:  
1. develop an operational plan for the DOS;  
2. develop a strategy for moving recyclables to the DOS;  
3. create criteria and policy for review and approval of future grants.  
**SUPPORT** John Jenkins supported the motion.  
**VOTE** Dick Williams - yes; John Tuckerman -- yes; Bob Knoblauch -- yes;  
Dane Nelson -- yes; John Jenkins -- yes; Sue Sellers -- yes; Mike Kight -- yes.  
Motion carried unanimously.

Sue R. will send a letter advising Clinton Township of LCSWCC approval for the reimbursable grant.

This grant used the remainder of the \$10,000 in the 2008 Lenawee County Solid Waste Department budget that was directed to be provided for grants in 2008.

**UNFINISHED BUSINESS**

**SUE R. CONTRACT** -- CC John Tuckerman

John advised that they will be presenting a contact to Sue R. before June 30

**STANDARD FOR RECYCLE / LCSWD COMPARISON** -- Greg Stalter

Greg was unable to attend the June meeting. This topic will be placed on the July 2, 2008 Agenda.

**DROP OFF STATION RECYCLING PARTNERSHIP** -- David Stead

David was unable to attend the meeting.

**RESTRUCTURE OF SOLID WASTE DEPARTMENT OPERATIONS** -- Dane Nelson

CC John Tuckerman, John Jenkins, Mike Kight, and Dane met twice to create an outline for the restructure of SWD operations. They reviewed and scaled down David Stead's RFP. The Drop Off Station (DOS) will be the centerpiece of the Lenawee County Solid Waste Dept. going forward. After the proposals come back, the SW Comm. will ask to borrow from Lenawee County to create the DOS. Income from the Host Agreement with Allied Waste will eventually pay back the County. the funds the SWD will borrow.

**GRANTS:** The committee also discussed the future of the LCSWD reimbursable grants budget beginning in 2009.

**RURAL RECYCLING:** Discussed criteria and feasibility of continuing Rural Recycling Sites as they are now. Need to be aware of the expense to operate it. Haven't reached a conclusion on that yet.

**DOS:** The DOS is designed so that all materials are taken at the DOS who will then distribute to landfill (if necessary) and recyclables stay at the DOS to be sold.

**FINANCIALS:** The Lenawee County Administration will continue to handle the monthly financials for the SW Dept.

**EDUCATION:** Education in schools will be discontinued. The Restructure Committee prefers that the education take place as a field trip to the DOS Education Center that staff or Goodwill would teach.

**SPECIAL EVENTS:** They recommended that the SWD discontinue special events – they should take place through the DOS. (Tires and Electronics)

**OFFICE NEEDS:** The current SW office needs to continue to have a telephone system with some office hours in order to return calls.

**WASTE HAULER LICENSING:** Continue the Commercial Waste Hauler Licensing program. There was discussion about changing the licensing to registration.

**HHW LICENSING:** They do not believe that they need staff with a license. They advised that the HHW would be handled by people from the DOS who already are licensed.

**ADMINISTRATIVE TASKS / MEETING PREP:** They reported that they will be a need for someone to prepare agendas and minutes for the LCSWCC meetings. Perhaps Goodwill could be contract for this. Maybe the SWD will contract with an individual to perform office duties and manage the licensing program on a month to month agreement. (A month to month agreement)

DOS EQUIPMENT: Dane asked Bev Lyell if the equipment should be part of the RFP. The DOS Sub Committee feels that the operator of the DOS instead of the consultant should create that part of the program. Bev advised that she knows that sometimes they purchase used equipment.

RFP: Dane will review the RFP with David Stead.

**MOTION** Dick Williams made a motion to support the recommendations of the Restructure of the Solid Waste Department Operations Sub Committee to keep moving forward.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried.

County Commission Chairman Jim VanDoren asked Dane for an outline of the plan to present to the County Commissioners. Dane advised he would get that list to Sue R. so it can go out with the minutes.

**COMMERCIAL WASTE HAULER LICENSING** -- Sue Ringman

Sue reported that she had requested that surveillance of Commercial Waste Hauler trucks on Lenawee County Roads begin June 16. [Had to be changed to June 26]

**COORDINATOR'S REPORT** -- Sue Ringman

**MOTION** Bob Knoblauch made a motion to accept the June 4, 2008 Coordinator's Report as submitted and that it be placed on file.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried as presented.

**UNLIMITED PUBLIC COMMENT**

There was no unlimited Public Comment.

**ADJOURN**

LCSWCC Chairperson CC John Tuckerman adjourned the meeting at 10:42am

**NEXT MEETING**

**Wednesday, July 2, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.**



ReDuce ReUse ReCycle ReBuy

Lenawee County Solid Waste Department  
Sue Ringman, Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
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**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE**  
**MEETING MINUTES**  
**WEDNESDAY, JULY 2, 2008**

**PRESENT**

**Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – **12/08**); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Greg Stalter (Solid Waste Industry – **12/08**); Sue Sellers (City of Tecumseh – **12/08**); Dick Williams (Community At Large – 12/10)

**Absent With Notification**

**Absent Without Notification**

**Lenawee County Staff:** Lenawee County Administrator, Cheryl Whipple; Lenawee County Solid Waste Coordinator Sue Ringman

**Guests**

Lenawee County Commission Chairman Jim VanDoren; Lenawee County Attorney Irving Shaw; Bev Lyell, Executive Director, Goodwill Industries; David Stead, Recycle Ann Arbor Board Chair and Resource Recycling Senior Consultant; Dennis Pelham, Reporter *Daily Telegram*; Tim Hernandez, *WLEN* News Director; Phil Duckham, President Modern Waste; Denver Lyell (Paws With A Cause Dog In Training)

**CALL TO ORDER**

LCSWCC Chairperson County Commissioner John Tuckerman, called the July 2, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:09 a.m.

**INTRODUCTION OF GUESTS**

LCSWCC Chairperson CC John Tuckerman welcomed the guests in attendance.

**LIMITED PUBLIC COMMENT**

There was no public comment.

**AGENDA**

**MOTION** Dick Williams made a motion to accept the Agenda as presented.

**SUPPORT** Judith Holcomb supported the motion.

**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE JUNE 4, 2008 LCSWCC MEETING**

- MOTION** Bob Knoblauch made a motion to approve the minutes.  
**SUPPORT** Mike Kight supported the motion.  
**VOTE** Motion carried. The minutes will be placed on file as submitted.

**FINANCE REPORT – County Administrator Cheryl Whipple**

Cheryl reviewed all reports included in the June 2008 *Lenawee County Solid Waste Department Finance Report*

- MOTION** Mike Kight made a motion to accept the *Finance Report* as presented and that it be placed on file as submitted.  
**SUPPORT** Dick Williams supported the motion.  
**VOTE** Motion carried and the *Finance Report* will be placed on file as submitted.

**NEW BUSINESS**

There was no New Business on the Agenda.

**UNFINISHED BUSINESS**

**SUE RINGMAN CONTRACT -- CC John Tuckerman**

John and Sue had not had the opportunity to meet prior to this meeting. He thanked Sue for continuing on a part-time basis. The County has a standard contract for part time / temporary / on call employees. They cannot exceed 1,000 hours. Sue has agreed to do various tasks and keep track of her time. The normal practice is to pay the same wage they had been receiving full time.

- MOTION:** Greg Stalter made a motion that CC / LCSWCC Chair John Tuckerman communicate with Sue Ringman about part-time employment and approve her hours.  
**SUPPORT:** Greg Stalter supported the motion.  
**VOTE:** Motion carried.

**STANDARD FOR RECYCLE / LCSWD COMPARISON -- Greg Stalter**

Greg advised that each area is different. There is no standard. Everyone is different. He has 40 contracts and each company receives different services. For example Lucas County pays \$196.49 a ton, they have their own trucks, they are building a MRF, they are not a community situation like Lenawee County. Greg advised that running your own MRF is very expensive in central and southern, Ohio. Lucas County has purchased Lake Erie Recycling.

**DROP OFF STATION RECYCLING PARTNERSHIP -- David Stead, Recycle Ann Arbor / Resource Recycling**

A couple of weeks ago David met with the SW Sub Committee. He presented a revised draft of the RFP. Some changes are still needed. He developed a set of questions. Regarding timing, once this gets out and the SWCC has engaged an owner's engineer, the construction drawings and the RFP will go out to bid to general contractors within 90 days subject to the review of local jurisdictions. Timing will be determined by the various approvals needed.

There was concern about possible details that needed to be looked into: water, sanitary sewers. Bill MacDonough feels that since it is the Allied Adrian Landfill land that the site plan is approved already. However, they will need building and sewer permits. All requirements will need to be reviewed by an attorney. This will drive the time lines.

Need to clarify that this is not a design build RFP. There will be a need for the consultant to go through construction plans and then develop construction drawings and put together an RFP just for construction of the site, not design build.

David Stead will attach to the document the basic proposal they developed so the engineer and contractors will understand the scope of the project. This would be the details that the County Board of Commissioners approved.

Dane confirmed that an alternate firm may be hired to actually be the project manager as well. David clarified that that would be a different price. Resource Recycling Systems would do the project construction management as the owner's engineer.

John Jenkins asked if it is necessary to have the property tax requirement? David advised that the County's lawyer would define that. He also asked if it would be reasonable to allow the engineer to provide their own time line? Because they know better what their work load and schedule already is. David advised the contract could include words to the effect that we would like this done within this time line, but subject to review of their current projects.

David reported that he has recently made a few small changes – which he has already begun adding in his draft. He has a new version. It would be good if the Sub Committee could meet following the SW meeting.

There was a question about access over the railroad. Bill MacDonough believes they do. There are also public water and sanitary sewer issues to be checked out.

Mike Kight advised that the engineer would need to work with the Health Dept. There could also be a question about soils. These are the first issues to be addressed.

Greg suggested that the RFP be advertised in the trade media. Dane invited the SW Committee to suggest firms.

Lenawee County Commission Chairman Jim VanDoren advised that when the Lenawee County Commission approves a proposal that the Chairperson of that particular Committee signs it. The Lenawee County Commission has already approved the RFP. The funding is coming from the SW Budget.

**MOTION** Dane Nelson made a motion that the Solid Waste Coordinating Committee give the SW Sub Committee authority for the RFP. The Sub Committee to work with David Stead for final draft of RFP and then submit to the LCSWCC for comments. After this consideration, the Sub Committee would be authorized to send out to appropriate firms and publish it.

**SUPPORT** Judith Holcomb supported the motion.

**VOTE** Motion carried.

SW Committee members were invited to request that packets be sent to various places.

#### **COMMERCIAL WASTE HAULER LICENSING -- Sue Ringman**

Seven of the 11 Commercial and Exempt Haulers: A-1 Enterprises, Allied Waste, ARS Refuge, Calverts, Liberty Trucking, Modern Waste, and Omni Source have completed their information and stickers. I mailed their stickers with: *a letter and 4 Quarterly Report Forms, Offenses Recommended Procedures, and Licensed Commercial Waste Hauler 2008 Certificate*. On June 12, I sent Action Disposal, Countryside Disposal,

Stevens Disposal and Recycling, and Waste Management particular letters that pertained to their situation. Two of them have totally ignored us. A couple companies have made some efforts but not have sent me everything so I have not sent the stickers. All mail was sent RRR Certified.

At the last SW meeting we set the deadline. Law Enforcement will begin stopping them on June 26, 2008.

Sue is to follow up with the Sheriff Dept. She will speak with Deputy Gorney and Sheriff Richardson.

**COORDINATOR'S REPORT** -- Sue Ringman

**MOTION** Bob Knoblauch made a motion to accept the July, 2 008 *Coordinator's Report* as submitted and that it be placed on file.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried as presented.

**UNLIMITED PUBLIC COMMENT**

Phil Duckham commented that Clinton Township is now in the process of beginning a 24/7 Recycle Center.

**ADJOURN**

LCSWCC Chairperson CC John Tuckerman adjourned the meeting at 11:08am

**NEXT MEETING**

**Wednesday, August 6, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.**

Lenawee County Solid Waste Department  
Sue Ringman, Solid Waste Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: [solid.waste@lenawee.mi.us](mailto:solid.waste@lenawee.mi.us)

ReDuce ReUse ReCycle ReBuy

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**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE  
MEETING MINUTES  
WEDNESDAY, August 6, 2008**

**PRESENT**

**Committee Members:** LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Greg Stalter (Solid Waste Industry – **12/08**); Sue Sellers (City of Tecumseh – **12/08**); Dick Williams (Community At Large – 12/10)

**Absent With Notification**

LCSWCC Chairperson County Commissioner John Tuckerman; and Mike Kight (Health Field – **12/08**);

**Absent Without Notification No One**

**Lenawee County Staff:** Lenawee County Administrator, Cheryl Whipple; Lenawee County Solid Waste Coordinator Sue Ringman

**Guests**

Lenawee County Commission Chairman Jim VanDoren; Lenawee County Attorney Irving Shaw; Bev Lyell, Executive Director, Goodwill Industries; Tim Hernandez, **WLEN** News Director;

**CALL TO ORDER**

LCSWCC Vice Chairperson Judith Holcomb, called the August 6, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:07 a.m.

**INTRODUCTION OF GUESTS**

LCSWCC Vice Chairperson Judith Holcomb welcomed the guests in attendance.

**LIMITED PUBLIC COMMENT**

There was no public comment.

**ADDITION TO AGENDA**

Who can sign the invoices for the SW department? -- Place under **FINANCE**



**AGENDA**

**MOTION** John Jenkins made a motion to accept the Agenda with Addition.  
**SUPPORT** Dick Williams supported the motion.  
**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE JULY 2, 2008 LCSWCC MEETING**

**MOTION** Dick Williams made a motion to approve the minutes.  
**SUPPORT** Bob Knoblauch supported the motion.  
**VOTE** Motion carried. The minutes will be placed on file as submitted.

**FINANCE REPORT – County Administrator Cheryl Whipple**

Cheryl reviewed all reports included in the July 2008 *Lenawee County Solid Waste Department Finance Report*

**MOTION** Dane Nelson made a motion to accept the *Finance Report* as presented and that it be placed on file as submitted.  
**SUPPORT** Dick Williams supported the motion.  
**VOTE** Motion carried and the *Finance Report* will be placed on file as submitted.

**MOTION** Dane Nelson made a motion that Accounts Payable Vouchers for the Solid Waste Department may be signed by County Administrator Cheryl Whipple, CC SWCC Chair John Tuckerman, SWCC Vice Chair Judith Holcomb, and Sue Ringman.  
**SUPPORT** Dick Williams supported the motion  
**VOTE** Motion Carried

**NEW BUSINESS**

There was no New Business on the Agenda.

**UNFINISHED BUSINESS**

**DROP OFF STATION // DOS PARTNERSHIP** -- David Stead, Resource Recycling Services

David Stead was unable to attend the meeting.

The time of return for the RFP was discussed. The RFP will be mailed within a week. They are hoping for a three-week turn around for bids. Bev Lyell is to continue discussion with Allied Waste regarding operation of the DOS, Goodwill staffing, etc.

Greg Stalter brought up a couple of small changes in the RFP. He was advised there wasn't much time left – to act quickly. Greg said he would e-mail David Stead and CC SWCC Chair John Tuckerman with his concerns.

**RAILROAD CROSSING AT LANDFILL ( to reach the DOS)**

The subject of the Railroad Crossing was discussed. Some of the committee did discuss the matter with Allied Waste Regional Manager Bill MacDonough who believes that it is covered by the negotiation / contract that Allied has with the Rail Road owner. Dane advised that the successful bidder will have to follow through with these details, including: access to the site, sewer issue, and water issue.

**DECISION ABOUT SOLID WASTE GRANTS FOR 2009**

Following discussion, LCSWCC Vice Chairperson Judith Holcomb asked John Jenkins to do a study of the SW Grant criteria. There is a moratorium on grants until the DOS is established.

**COORDINATOR'S REPORT** -- Sue Ringman

**MOTION** Bob Knoblauch made a motion to accept the August 2008 *Coordinator's Report* as submitted and that it be placed on file.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried as presented.

**UNLIMITED PUBLIC COMMENT**

Bev Lyell reported to the SWC about the possibility of Goodwill Industries and the people of Lenawee County losing the **Workers On Wheels** program. In actuality, this a recycling program. She advised that State Rep. Dudley Spade is aware of the good that this program provides and is working with the people in Lansing to re-establish the funding from the State. Four hundred vehicles have been donated and 300 have been refurbished and given to people. 93% of the workers who have received wheels still have the jobs this transportation allowed to happen. On Tuesday, August 12, Garfields restaurant at the Adrian Mall is donating 10% of their sales to the Workers on Wheels program.

**ADJOURN**

LCSWCC Chairperson CC John Tuckerman adjourned the meeting at 10:57am

**NEXT MEETING**

**Wednesday, September 3, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.**

Lenawee County Solid Waste Department  
Sue Ringman, Solid Waste Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: [solid.waste@lenawee.mi.us](mailto:solid.waste@lenawee.mi.us)

ReDuce ReUse ReCycle ReBuy

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**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE  
MEETING MINUTES**

**WEDNESDAY, September 3, 2008**

**PRESENT**

**Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – 12/08); Bob Knoblauch (Township Official - 12/09); Greg Stalter (Solid Waste Industry – 12/08); Sue Sellers (City of Tecumseh – 12/08); Dick Williams (Community At Large – 12/10)

**Absent With Notification**

Dane Nelson (City of Adrian – 12/10)

**Absent Without Notification** No One

**Lenawee County Staff:** Lenawee County Solid Waste Coordinator Sue Ringman

**Guests**

Tim Hernandez, *WLEN* News Director; Dennis Pelham, *Daily Telegram* Reporter

**CALL TO ORDER**

CC LCSWCC Chairperson John Tuckerman, called the September 3, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:09 a.m.

**INTRODUCTION OF GUESTS**

CC LCSWCC Chair John Tuckerman welcomed our guests.

**LIMITED PUBLIC COMMENT**

There was no public comment.

**ADDITION TO AGENDA**

There were no additions to the Agenda

**AGENDA**

**MOTION** Mike Kight made a motion to accept the September 3, 2008 Agenda as presented.

**SUPPORT** John Jenkins supported the motion.

**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE AUGUST 6, 2008 LCSWCC MEETING**

- MOTION** Judith Holcomb made a motion to approve the minutes.  
**SUPPORT** John Jenkins supported the motion.  
**VOTE** Motion carried. The minutes will be placed on file as submitted.

**FINANCE REPORT**

SW Committee members reviewed the reports included in the August 2008 *Lenawee County Solid Waste Department Finance Report*

- MOTION** John Jenkins made a motion to accept the *Finance Report* as presented and that it be placed on file as submitted.  
**SUPPORT** Mike Kight supported the motion.  
**VOTE** Motion carried and the *Finance Report* will be placed on file as submitted.

**NEW BUSINESS**

**SOLID WASTE DEPT.'S ROLE IN VARIOUS RECYCLING OPTIONS** -- Chair John Tuckerman Discussion was held regarding Clinton Township Supervisor Chris Wittenbach's request about the SW Committee consider keeping some of the rural recycling available. It was agreed that discussion of this matter will not happen until after the Drop Off Station is operating. This issue was taken under consideration at the last meeting.

John Jenkins reviewed the Solid Waste Grant policy. He broke the program into 5 requirements: *Eligibility Requirements, Application, Grant Offer, Grant Conditions, and General Conditions*. He wants the SW Committee to review what is written and provide information, ideas, changes, etc. and bring to the October meeting. This information is meant to be suggestions. CC John Tuckerman encouraged the SWCC members to review the information and e-mail everyone on the committee with their ideas. The issue will be on the October Agenda.

Mike Kight suggested that there should be an Administrative Calendar and when the Budget is prepared, part of the budget will be to determine the amount of grant funding.

Mike suggested that in the future there be a booklet prepared with SW policies to bring to each board meeting. One of which would be grant distribution information. Or perhaps electronic documents sent out each month. John T. thought it would be particularly valuable for new committee members.

- MOTION** Bob Knoblauch made a motion that all Solid Waste Committee members review the *Solid Waste Department Grant Policy* created by SWC member John Jenkins and share their suggestions for improvement and that it be placed on the Agenda for the October 1, 2008 meeting.  
**SUPPORT** Greg Stalter supported the motion.  
**VOTE** Motion Carried

**RENEWING MEMBERSHIP IN THE MICHIGAN RECYCLING COALITION** -- Sue Ringman

- MOTION** John Jenkins made a motion to renew membership in the Michigan Recycling Coalition.  
**SUPPORT** Bob Knoblauch supported the motion.  
**VOTE** Motion carried.

**PURCHASE OF MORE RECYCLE BOXES -- Sue Ringman**

**MOTION** Greg Stalter made a motion to advise Sue Ringman to purchase 500 Recycle Boxes (approximately 3 feet tall and 1 foot square).

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried.

**PRINTING OF ADDITIONAL SOLID WASTE DEPT. BROCHURES -- Sue Ringman**

**MOTION** John Jenkins made a motion to **TABLE** the motion until the October SW meeting.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion Carried.

**FALL ELECTRONICS / TIRE COLLECTION -- Sue Ringman**

**MOTION** Mike Kight made a motion to hold another Tire and Electronics Collection in October, if possible.

**SUPPORT** Judith Holcomb supported the motion

**VOTE** Motion carried.

**HOST AGREEMENT -- Greg Stalter**

Greg advised that the anniversary date of the *Host Agreement* is September 1. The revenue going into the Adrian Landfill is subject to a Consumer Price Index increase. This year it is a little over 4% - therefore the SW check from Adrian Landfill will be going up. The *Host Agreement* is a life-time document.

**UNFINISHED BUSINESS**

**PROGRESS WITH DROP OFF STATION PROPOSALS -- Chairman John Tuckerman**

Greg asked about the return date and availability of the RFP. The RFP was sent out August 22. The return date is Friday, September 19, 2008, at 4pm.

Greg requested that each SW Committee member receive an electronic copy of the Proposals that come in. CC LCSWCC Chair John Tuckerman advised that could happen. He also advised that an evaluation procedure is necessary. It would be best to review the Proposals prior to the October 1 meeting. John Jenkins advised that there will be interviews for the acceptable Proposals.

**OPERATION OF DOS AND STAFFING -- Bev Lyell (unable to attend)**

**COORDINATOR'S REPORT -- Sue Ringman**

**MOTION** Greg Stalter made a motion to accept the September 2008 *Coordinator's Report* as submitted and that it be placed on file.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried as presented.

**UNLIMITED PUBLIC COMMENT**

Dennis Pelham asked when the Committee would be interviewing contractors. After the RFPs are reviewed there may be more questions. The Drop Off Sub Committee will review the RFPs first. After discussion it was decided to have an additional meeting October 15, 2008 to discuss the Proposals.

**LCSWCC Meeting Minutes**  
**September 3, 2008**

Sue Ringman will have the date of the extra meeting published in *The Daily Telegram* and post it at the Courthouse and the MSU office.

**ADJOURN**

**MOTION** Greg Stalter made a motion that the meeting be adjourned.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried.

LCSWCC Chairperson CC John Tuckerman adjourned the September 3, 2008, LCSWCC meeting at 11:05 am

**NEXT MEETING**

**Wednesday, October 1, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.**

**ADDITIONAL MEETING**

**Wednesday, October 15, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.**

Lenawee County Solid Waste Department  
Sue Ringman, Solid Waste Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: [solid.waste@lenawee.mi.us](mailto:solid.waste@lenawee.mi.us)

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**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE  
MEETING MINUTES  
WEDNESDAY, OCTOBER 1, 2008**

**PRESENT**

**Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Bob Knoblauch (Township Official - 12/09); Greg Stalter (Solid Waste Industry – 12/08); Sue Sellers (City of Tecumseh – 12/08); Dick Williams (Community At Large – 12/10)

**Absent With Notification 0**

County Commission Chairperson Jim VanDoren

**Absent Without Notification**

Dane Nelson (City of Adrian – 12/10)  
Mike Kight (Health Field – 12/08);

**Lenawee County Staff:** County Administrator Cheryl Whipple; County Finance Coordinator Erica Raymond; and Lenawee County Solid Waste Coordinator Sue Ringman

**Guests**

Bev Lyell, Executive Director of Goodwill Industries; Tim Hernandez, *WLEN* News Director; Dennis Pelham, *Daily Telegram* Reporter; Steve Sheldon, Recycle Ann Arbor

**CALL TO ORDER**

CC LCSWCC Chairperson John Tuckerman, called the October 1, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:14 a.m.

**INTRODUCTION OF GUESTS**

CC LCSWCC Chair John Tuckerman introduced the new County Finance Coordinator, Erica Raymond, to the SW Committee. He also welcomed our other guests.

**LIMITED PUBLIC COMMENT**

There was no public comment.

**ADDITION TO AGENDA**

There were no additions to the Agenda

LCSWCC MEETING MINUTES  
WEDNESDAY, OCTOBER 1, 2008

**AGENDA**

**ADDITION** LCSWCC Vice Chairperson Judith Holcomb requested that a Solid Waste Display at the Stubnitz Environmental Education Center be added to the Agenda.

**MOTION** Dick Williams made a motion to accept the October 1, 2008, Agenda as amended.

**SUPPORT** John Jenkins supported the motion.

**VOTE** Motion carried and the Agenda will be placed on file as submitted.

**MINUTES OF THE SEPTEMBER 3, 2008 LCSWCC MEETING**

**MOTION** Bob Knoblauch made a motion to approve the minutes as presented.

**SUPPORT** LCSWCC VC Judith Holcomb supported the motion.

**VOTE** Motion carried. The minutes will be placed on file as submitted.

**FINANCE REPORT -- County Administrator Cheryl Whipple**

Cheryl reviewed the reports included in the September 2008 *Lenawee County Solid Waste Department Finance Report*. The report showed a slight decline in revenue, however expenses were considerably lower.

County Administrator Cheryl and LCSWCC Ch John Tuckerman explained that the 2009 Budget process is in mid stream. It is brought up today as preliminary for the November meeting. Cheryl will send out a preliminary budget for the November 5<sup>th</sup> meeting.

LCSWCC Ch CC John T asked Greg Stalter about the tonnage levels at the Adrian Landfill. He has observed Stevens Disposal trucks driving toward the Carlson Farms Landfill. Greg advised he doesn't have that information, but he will speak with Allied Regional Mgr Bill McDonough about it and report back at the November SW meeting.

It was suggested that it may be good for Sue Ringman to continue working on the Waste Hauler Licensing program. John Tuckerman asked Sue R. to report back in November. When asked if the county deputies, etc. are checking for the licenses, Sue R. reported that she had met with the 3 officers who worked with her on designing the program. Everything was set up as they requested. However, she has not spoken with them since the materials were mailed to them and the waste haulers.

**MOTION** LCSWCC VC Judith Holcomb made a motion to accept the *Finance Report* as presented and that it be placed on file as submitted.

**SUPPORT** John Jenkins supported the motion.

**VOTE** Motion carried and the *Finance Report* will be placed on file as submitted.

**NEW BUSINESS**

***Permanent Educational Display at Stubnitz Environmental Education Center*** -- LCSWCC VC Judith Holcomb

Judith advised that Pam Bunch, Director of Stubnitz E E Center, has requested educational materials from the SW Dept. An Open House is scheduled for the SEEC on October 25 and Pam would like the materials there for that event, as well as a permanent display.

John Jenkins suggested education about not dropping materials off along the side of the road -- to include samples, pictures something about this topic.



LCSWCC MEETING MINUTES  
WEDNESDAY, OCTOBER 1, 2008

**MOTION** LCSWCC VC Judith Holcomb made a motion that Sue Ringman prepare information for a display for the October 25 event at the SEEC as well as a permanent display.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried.

**UNFINISHED BUSINESS**

***Progress on Drop Off Station (DOS) --***

Two out of six proposals were sent out. Only two responded: Midwest and Resource Recycling Services.

There were no questions for Steve Sheldon from Recycle Ann Arbor.

LCSWCC John T. had asked Administration Secretary Becky Borton to forward proposals to all of the SW Comm members. Greg asked if there were two separate proposals or a combined one: Midwest Consulting and Resource Recycling Services. A total of two proposals were received from the five or six that were sent out.

An October 15, 2008, meeting was scheduled to meet with the companies who sent in Proposals. It was advised that there should be a professional hired to guide the building process. John Jenkins mentioned that one of the firms advised that they feel that the SW should pay for the geo-technical services directly. So that is an extra – above their lower bid. How much cost will that add. Another concern is contractors are interested in making money – not in the client. John J. feels that someone should be there to represent the County at various times, during certain parts of the project. One example was given as the concrete and how it is poured. If there is additional cost, the SW Dept should know. CC John T. advised that these questions will be asked during the Oct. 15<sup>th</sup> meeting. Greg suggested that clarifying questions be sent back to the firms who submitted. It was agreed that these issues need to be address for the SW Comm comfort level. John J. advised that during the interview you are face to face with the team who will be working for you. This is a good time to gain a variety of knowledge about how they work, etc. It was agreed that this could be part of the work of the Sub Committee. CC John Tuckerman requested that any questions be forwarded to Administrator Cheryl prior to the October 15 meeting. Each interview will be scheduled for 45 minutes. The Sub Committee will process the question. The questions need to be to Cheryl by Monday.

Sue R. is to contact both Resource Recycling and MidWest and communicate with Cheryl. John T. encouraged Bev Lyell and a rep from Recycle Ann Arbor to attend with questions also.

***LCSWCC Ch. John T. asked Bev Lyell about staffing.*** Bev reported that they have not had a meeting because they are waiting to see how things are going to happen.

LCSWCC Ch. John T. advised that County Commissioners were invited to tour Goodwill. The Commissioners were impressed with the operation.

Judith Holcomb wanted to make sure that the SW committee does not take advantage of Goodwill's presence. Their role needs to be defined. The partnership needs to be run very well. All responsibilities need to be detailed and aware of the various aspects of the operations of the DOS. CC John T. advised that everyone's responsibilities should be laid out in the Business Plan. Nothing should be taken for granted.

LCSWCC MEETING MINUTES  
WEDNESDAY, OCTOBER 1, 2008

**Progress on the Grant Process** -- John Jenkins

John has not worked on it. He is waiting for comments from the SW Committee. John's paper work is a guideline.

**MOTION** Bob Knoblauch made a motion to use John Jenkins' outline for the Grant Policy for grant Proposals.

**SUPPORT** Judith Holcomb supported the motion.

**VOTE** Motion Carried.

**Additional Brochures** -- Sue Ringman

SW Comm approved Sue getting more brochures. John T. asked Judith to assist Sue R. with this.

**Tire and Electronics Collection** -- Sue Ringman

Sue advised that the next Tire and Electronics Collection is scheduled for Saturday, October 18 from 10am – 2pm. All other information, location, personnel, etc. is the same as in the past.

**Recycle Boxes** -- Sue Ringman

Sue reported that 132 Recycle Boxes were given away in the month of September. The schools and offices do use them.

**COORDINATOR'S REPORT** -- Sue Ringman

**MOTION** John Jenkins made a motion to accept the October 2008 *Coordinator's Report* as submitted and that it be placed on file.

**SUPPORT** Bob Knoblauch supported the motion.

**VOTE** Motion carried as presented.

**FEMA TRAINING:** Sue R. asked the SW Comm if they want her to take the class.

**MOTION** Judith Holcomb made a motion that Sue follow through with the computer class on FEMA Disaster Planning for the office.

**SUPPORT** Dick Williams

**VOTE** Motion carried.

**UNLIMITED PUBLIC COMMENT**

**ADJOURN**

**MOTION** John Jenkins made a motion that the meeting be adjourned.

**SUPPORT** Judith Holcomb supported the motion.

**VOTE** Motion carried.

LCSWCC Chairperson CC John Tuckerman adjourned the October 1, 2008, LCSWCC meeting at 11:30 am

**NEXT MEETING**

Wednesday, November 5, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.

Lenawee County Solid Waste Department  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: solid.waste@lenawee.mi.us

ReDuce ReUse ReCycle **ReBuy**

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**Lenawee County Solid Waste Coordinating Committee  
Drop Off Station Proposals Interviews Meeting  
Lenawee Room Human Services Building  
Wednesday, October 15, 2008 -- 10am**

**PRESENT**

**Lenawee County Solid Waste Department Coordinating Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – **12/08**); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – **12/08**)

**DOS SUB COMMITTEE MEMBERS:** CC SWCC Ch John Tuckerman, Mike Kight, John Jenkins, and Dane Nelson.

**Lenawee County Staff:** Sue Ringman, Lenawee County Solid Waste Coordinator

**Guests:** Tim Hernandez, News Director, WLEN; Dennis Pelham, Reporter, *The Daily Telegram*; Bev Lyel, Executive Director Goodwill Industries (10:30am); Steve Sheldon, Recycle Ann Arbor; David Stead, Resource Recycling Systems; Nicole Chardoul, PE, RSS Principal and General Manager, Resource Recycling Systems; Brandon Walker, Midwest Construction.

**ABSENT:** Greg Stalter (Solid Waste Industry – **12/08**); Dick Williams (Community At Large – 12/10)

**INTERVIEWS SCHEDULED**

Companies to be interviewed: 10:30am Resource Recycling Systems

11:15am Midwestern Construction

**CALL TO ORDER**

LCSWCC Chairperson CC John Tuckerman called the meeting to order at 10:00am

**INTRODUCTION OF GUESTS**

SW Chair CC Tuckerman introduced the guests.

**ADDITIONS TO THE AGENDA**

There were no additions.

**NEW PROPOSAL -- David Stead**

David Stead advised that there would be a new proposal. Midwestern Construction is joining with Resource Recycling Service for this project. Midwest will be a Sub Contractor. An alternative proposal will be created. However, it will not change the cost -- just the reallocation. Total cost did not change.

Nicole Chardoul advised that there is one change. The price they had in for physical site survey and about \$1,400 for Geo Tec in the Cost Proposal. That was not correctly allocated in the Cost Proposal and that \$1,400 should have \_\_\_\_\_. The Geo Tec, if needed, (we don't feel the need at this time). If needed that would be an additional cost -- about \$3,300. Without a building we don't believe that the Geo Tec is needed.

At 10:05am Brandon Walker, officially withdrew the Midwestern Construction proposal.

David Stead advised that Nicole will be the RRS's Project Manager and Brandon will be Project Manager from Midwestern. Nicole Chardoul, Brandon Walker, Steve Sheldon and David Stead will often be seen on site as well.

David believes this will be a good partnership.

Dane asked when the Operations Agreement would be completed / approved. David advised that the Sub Comm would want to take Construction Bids . It all goes to the Board at one time: approval of those bids, approval of operating contract. That shows construction and operating costs. About three or four months down the road – to get all of those bids back in. When design is out for RFP take to the and have Board approval for all those bids and the Operating Contract. Would like to begin construction around April – whenever weather permits. The Sub Comm would approve before sending to the County Commission.

John Tuckerman asked about a schedule of payments. David replied it would be a detail in the actual contract. Nicole advised that typically that they invoice on a monthly basis. Mike Kight has advised how important it is to check first on the availability of water and sewer first. This will / could dictate the progress of the project.

**DOS COMPLETION DATE**

David Stead, RRS, advised a completion date of June 1, 2009.

**HANDOUT SHEET**

David Stead presented a sheet showing the timing of tasks with a breakdown of expenses for each phase of the project including: *Site Survey and Assessment*; *Preliminary Conceptual and Engineering Design*; *Final Site and Construction Documents*; *DOS Construction Management and Monitoring*; The *Total Fixed Fee is \$49,960*. Planned completion by June 1, 2009. The document shows Staff: Nicole Chardoul, PE; Kerry Sandford; David Stead; Aaron Burman; and \_\_\_\_\_ Hughes (SEE ATTACHED.)

**OPERATION**

Dane expressed concern about operations. Recycle Ann Arbor and Goodwill Industries need to be ready to operate the DOS when it is complete.

**DESIGN PLAN**

Mike Kight expressed concern about addressing the site plan in a timely fashion.

### **COUNTY CONSTRUCTION MANAGER**

Dane Nelson advised that the SW Department would like to have a County Construction Manager.

### **WASTE STREAMS**

For Greg Stalter, John Tuckerman mentioned the DOS's design needs to be built with the flexibility for the selected waste streams.

Steve Sheldon (RAA) advised dual waste stream of: paper, plastic, glass gets a better price. For dual stream, when a customer comes to the sight it has to be already separated. Single stream is all commingled. For the paper market and the DOS, he doesn't for see us using single stream. The Transfer Station (RAA) has single because is easier -- goes for about \$25 a ton.. It's necessary to look at the cost and consider the education for the customer.

John T. asked Steve about the Lenawee DOS having dual stream because of he close proximity to RAA and the customers. Steve advised that as an operator you always want to get the most for your expense. Pretty much it is transportation.

### **BUSINESS PLAN / OPERATING PLAN**

Dane Nelson brought up the need for Recycle Ann Arbor and Goodwill Industries to have a Business Plan and Operating Plan to be ready to operate the DOS. Also need to know if there is to be a sorting area.

John T. asked if a Business Plan part of the current material. Dane advises that the Sub Comm.work on the Operation Plan. There should be a Business Plan / Operating Plan before we decide. John Jenkins advised that much of the operation needs to be knows prior to the design. Decisions like single stream, sorting, etc. need to be known before the design is complete. Steve has discussed this with Malinda, RAA. They already have a plan on how it should be operated. They have also looked at what is needed on this site.

### **GEO TECHNICAL SURVEY**

It won't be known if a Geo Technical Survey will be needed until some soil is moved.

Mike Kight advised that the Health Dept. would do an on-site assessment -- and advised that it should be done first. (Not clear on page 13 of the Plan) That would be the only way to know if there is water available. He stressed that sewer and water are the first items necessary. John Tuckerman though that Daryl Stucker, previous owner of the Landfill, may have some good information to share. Mike brought along paper work for that concern. He does not want to see a problem after this gets started. The only way to know for sure is to drill a well -- that is added cost.

Mike advised that currently Allied Waste has a Type 3 well.

### **PAYMENT**

SWCC Ch CC John Tuckerman advised that if the Contract is approved a schedule of payments would be created. Typically, payments are monthly.

### **COMMUNICATION**

David Stead advised that normally the Contractor meets with the Sub Committee every 2 – 4 weeks. They would also be working with the Operators.

The SW Sub Committee would report to the LCSW Coordinating Committee.

David Stead advised a number of key meetings can be scheduled as part of the Contract.

**OWNERS REVIEW**

It would be a good idea to have a report: preliminary design, site plans, and accept input from the Sub Committee. David thought that would happen every few weeks. Brandon indicated that he would like all items scheduled at the beginning – all of the owners’ concerns - at the beginning. The Sub Committee would like something regular scheduled. They will include a schedule of key meetings and additional meetings. Nicole indicated that Mid November may be the first meeting -- likely every couple of weeks.

Brandon advised that there will be a stake holders review prior to any construction begins.

**ACCEPTANCE OF CONTRACT**

**MOTION** Mike Kight made a motion to accept and sign the RFP. The LCSWCC Chairperson County Commissioner John Tuckerman will have authority to sign the contract.

**SUPPORT** LCSWCC VC Judith Holcomb supported the motion

**VOTE** A verbal vote was taken.

Judith Holcomb -- yes; John Tuckerman -- yes; Bob Knoblauch -- yes;  
Dane Nelson -- yes; John Jenkins -- yes; Sue Sellers -- yes; Mike Kight -- yes.  
Motion passed with 7 yes. Two SWC members absent.

**CONTRACT**

David Stead advised that he would create a Draft Contract. John Tuckerman asked David to work through him and he will work with County Administrator Cheryl Whipple.

**ADJOURN**

**MOTION** Bob Knoblauch made a motion to adjourn.

**SUPPORT** Judith Holcomb supported the motion.

**VOTE** Motion carried.

Meeting Adjourned at 10:50am.

Lenawee County Solid Waste Department  
Sue Ringman, Solid Waste Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: [solid.waste@lenawee.mi.us](mailto:solid.waste@lenawee.mi.us)

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**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE  
MEETING MINUTES**

**WEDNESDAY, NOVEMBER 5, 2008**

**PRESENT**

**Committee Members:** LCSWCC Chairperson County Commissioner John Tuckerman; LCSWCC Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09); Mike Kight (Health Field – **12/08**); Bob Knoblauch (Township Official - 12/09); Dick Williams (Community At Large – 12/10)

**Absent With Notification**

Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – **12/08**); Greg Stalter (Solid Waste Industry – **12/08**);

**Absent Without Notification -- 0**

**Lenawee County Staff:** County Administrator Cheryl Whipple; County Finance Coordinator Erica Raymond; and Lenawee County Solid Waste Coordinator Sue Ringman

**Guests**

County Commission Chairperson Jim VanDoren; Bev Lyell, Executive Director of Goodwill Industries; Tim Hernandez, *WLEN* News Director; Jack Welch, Lenawee County Sheriff Elect; and Denver (Bev's Leader Dog in Training)

**CALL TO ORDER**

CC LCSWCC Chairperson John Tuckerman, called the November 5, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:05 a.m.

**INTRODUCTION OF GUESTS**

CC

LCSWCC Chair John Tuckerman introduced and welcomed the guests.

**LIMITED PUBLIC COMMENT**

There was no public comment.

## **ADDITION TO AGENDA**

The question as to whether the Solid Waste Department should set up an educational site at the Stubnitz Environmental Education Center either on a one time occasion or on a permanent arrangement was added to the Agenda.

## **AGENDA**

**MOTION** Mike Kight made a motion to accept the November 5, 2008, Agenda with the addition.  
**SUPPORT** Bob Knoblauch supported the motion.  
**VOTE** Motion carried and the Agenda will be placed on file as submitted.

## **MINUTES OF THE OCTOBER 1, 2008 LCSWCC MEETING**

**MOTION** Dick Williams made a motion to approve the minutes as presented.  
**SUPPORT** John Jenkins supported the motion.  
**VOTE** Motion carried. The minutes will be placed on file as submitted.

## **FINANCE REPORT -- Erika Raymond, Finance Coordinator**

Erika reviewed the reports included in the October 2008 *Lenawee County Solid Waste Department Finance Report*.

Bob Knoblauch asked about the average cost per ton for the Tibbs IGA at Devils Lake twice monthly collections. He advised those numbers were not recorded. Erica advised that she was aware and will correct those numbers.

A discussion was held regarding the end of year numbers in the Solid Waste account. There is a Reserve Fund for any revenue that exceeds expenses. Also discussed was how the DOS expenses will be met.

**MOTION** Bob Knoblauch made a motion to accept the *Finance Report* with the correction and that it be placed on file.  
**SUPPORT** Dick Williams supported the motion.  
**VOTE** Motion carried and the *Finance Report* will be placed on file.

## **NEW BUSINESS**

*Green Planet Films* -- Sue R.

The department received a \$42.00 check for sale of the DVD, *A World At Waste*. This was an educational project.

## ***Adrian Landfill Decreases / Increases***

Adrian Landfill decreases (or not) regarding Stevens Disposal was not discussed. Greg Stalter was absent.

## ***Educational Display at the SEEC -- Judith Holcomb***

**MOTION** LCSWCC VC Judith Holcomb made a motion that Sue Ringman prepare information for a display for the October 25 event at the SEEC.  
**SUPPORT** Dick Williams supported the motion.  
**VOTE** Motion carried.



***Yellow Book Advertising-- CC LCSWCC Chair John Tuckerman***

John advised that the Yellow Book sales person called him after she had spoken with Sue R. Sue R. had declined to advertise in the book for 2009. After discussion it was determined that Sue's decision was correct because of all of the unknowns for 2009.

**MOTION** Mike Kight made a motion that the Committee not purchase any advertising for 2009 – there is already one free listing in the book.

**SUPPORT** John Jenkins supported the motion.

**VOTE** Motion carried.

***Waste Hauler Licensing -- Sue Ringman***

Sue advised the SW Committee that since she is part time that lately she has not had the opportunity to follow up on the Waste Hauler Licensing.

***October 2008 Tire / Electronics Collection -- Sue R.***

Sue gave a report on the collection. Advised that the collection was small and not well attended. Perhaps we are winning and the tires are getting taken care of.

***2009 Tire and Electronics Collection -- Sue R.***

Sue agreed to schedule a Tire and Electronics Collection for April of 2009. Sue will make arrangements in January of 2009 for the late April collection. If the DOS opens sooner than expected the Tire / Electronics collection could be cancelled.

***Sanitary Facilities / Water Schematics -- Mike Kight***

Mike explained the drawings and the amount of water currently available. It is necessary to know the amount of total demand to see if there are wells to support it. If there is not, then it needs a new well.

***Education About the DOS -- Group***

Bev suggested a video about the DOS to assist with the education about it. It may be an advantage to invite school supervisors, etc. to the DOS to show them and then maybe they will appreciate having the students visit.

**UNFINISHED BUSINESS**

***Progress on Drop Off Station (DOS) -- CC LCSWCC Chair John Tuckerman***

The Kick-Off DOS Meeting is scheduled for Thursday, November 13, from 12 noon to 2pm at the Old Court House in the Commission Chambers.

***Recycle Boxes -- Sue Ringman***

Sue reported that **70** Recycle Boxes were given away to schools and offices during the month of November.

**COORDINATOR'S REPORT** -- Sue Ringman

**MOTION** John Jenkins made a motion to accept the November 2008 *Coordinator's Report* as

submitted and that it be placed on file.

**SUPPORT** Mike Kight supported the motion.

**VOTE** Motion carried as presented.

**UNLIMITED PUBLIC COMMENT**

Dick Williams is retiring from the Lenawee County Solid Waste Committee after many many years of service to the County. CC Chair Jim VanDoren spoke about Dick's generous work that was greatly appreciated by Lenawee County. The Committee presented Dick with a thank you / parting gift.

**ADJOURN**

**MOTION** John Jenkins made a motion that the meeting be adjourned.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried.

LCSWCC Chairperson CC John Tuckerman adjourned the November 5, 2008, LCSWCC meeting at 11:30 am

**NEXT MEETING**

Wednesday, December 3, 2008, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.

Lenawee County Solid Waste Department  
Sue Ringman, Solid Waste Coordinator  
1040 S. Winter St., Suite 3017  
Adrian, Michigan 49221  
Tele: 517-264-4546  
FAX: 517-263-7887  
E-Mail: solid.waste@lenawee.mi.us

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**LENAWEE COUNTY SOLID WASTE COORDINATING COMMITTEE  
MEETING MINUTES**

**WEDNESDAY, DECEMBER 3, 2008**

**PRESENT**

**Committee Members:** LCSWCC

Mike Kight (Health Field – **12/08**); Bob Knoblauch (Township Official - 12/09); Dane Nelson (City of Adrian – 12/10); Sue Sellers (City of Tecumseh – **12/08**); Greg Stalter (Solid Waste Industry – **12/08**); Dick Williams (Community At Large – 12/10)

**Absent With Notification**

LCSWCC Chairperson County Commissioner John Tuckerman; Vice Chairperson Judith Holcomb (Environmental Group – 12/09); John Jenkins (Outlying Communities – 12/09);

**Absent Without Notification -- 0**

**Lenawee County Staff:** Lenawee County Finance Coordinator Erica Raymond; Lenawee County Solid Waste Coordinator Sue Ringman; Lenawee County Attorney Irv Shaw

**Guests**

There were no guests

**CALL TO ORDER**

Mike Kight called the December 3, 2008, Lenawee County Solid Waste Coordinating Committee meeting to order at 10:05 a.m.

**INTRODUCTION OF GUESTS**

There were no guests.

**LIMITED PUBLIC COMMENT**

There was no public comment.

**ADDITION TO AGENDA**

Mike Kight requested that the topic of 3-D Renderings of the Drop Off Station be added to the Agenda.

**MOTION** Greg Stalter made a motion to accept the December 3, 2008, Agenda with the addition.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried and the Agenda will be placed on file with one addition.

**LCSWCC Meeting  
December 3, 2008**

**MINUTES OF THE NOVEMBER 3, 2008 LCSWCC MEETING**

**MOTION** Dick Williams made a motion to approve the minutes as presented.

**SUPPORT** Sue Sellers supported the motion.

**VOTE** Motion carried. The minutes will be placed on file as submitted.

**FINANCE REPORT -- Erica Raymond, Finance Coordinator**

Erica reviewed the reports included in the November 2008 *Lenawee County Solid Waste Department Finance Report*. Greg advised that the Consumer Price Index (CPI) has increased. Beginning September 1, 2008, the Solid Waste Department began receiving a 2% increase from Allied Waste.

**MOTION** Dane Nelson made a motion to accept the *Finance Report* as presented and that it be placed on file.

**SUPPORT** Bob Knoblauch supported the motion.

**VOTE** Motion carried and the *Finance Report* will be placed on file.

**2009 LCSW DEPARTMENT BUDGET:** This subject will carry over to the January Agenda.

**UNFINISHED BUSINESS**

***Progress on Drop Off Station (DOS) --***

Nicole did not attend the SW meeting. She sent an e-mail indicating that attendance at the Solid Waste meeting does not seem necessary now that the Drop Off Station meetings are being held. She also pointed out that there would be additional cost if she were to attend the SW meetings – approximately 4-5 hours of cost. There will be regular DOS meetings.

***Operation of Drop Off Station and staffing --*** Bev Lyell

Bev was not in attendance.

***2009 Tire and Electronics Collection --*** Sue Ringman

Sue advised that she will begin making the arrangements for an April collection after the first of the year.

**NEW BUSINESS**

***Communities Electronics Collections on the same day --*** John Tuckerman

This item will appear on the January 7, 2009 SW Meeting Agenda

***Adrian Landfill decreases (or not) regarding Stevens Disposal --*** Greg Stalter

Greg explained that Allied Waste is structured as a hauling company who competes with other hauling companies. Obtaining information from the Landfill side of the business is difficult. He advised that things have not changed since the last report that Bill Mc Donough had given to the SW Committee. Greg believes that Stevens Disposal is going to Carlton. Greg reminded the SW committee that soon Allied Waste will be Republic and it is not known what changes will occur. The Department of Justice (DOJ) will have some say in how things happen.

This information should be coming to the SW Dept. through the *Quarterly Reports*. The SW Committee would like a monthly report on the Waste Haulers. Sue advised she would have a report on the Waste Haulers' compliance at the January meeting.

**LCSWCC Meeting  
December 3, 2008**

***Replacement for Dick Williams who retired from the Solid Waste Committee*** -- Mike Kight

Dick Williams retired from the SW Committee following the December 3, 2008 meeting. He has represented the Community At Large position on the SW Comm for many years. The SW Committee members thanked Dick for his many years of volunteering for Lenawee County in many roles.

***SW Comm members who terms expire Dec 31, 2008: Mike Kight, Sue Sellers, Greg Stalter.*** -- Mike Kight

Current Solid Waste Committee members: Mike Kight, Sue Sellers, and Greg Stalter all expressed interest in remaining as members of the Lenawee County Solid Waste Coordinating Committee for another three-year term.

**MOTION** Bob Knoblauch made a motion that Mike Kight (*Health Field – 12/2008*), Sue Sellers (*City of Tecumseh (12/2008)*), and Greg Stalter (*Solid Waste Industry - 12/2008*) be recommended to the Lenawee County Board of Commissioners for appointment to another three year term on the Lenawee County Solid Waste Coordinating Committee.

**SUPPORT** Dick Williams supported the motion.

**VOTE** Motion carried.

***Filling Solid Waste Committee positions*** -- Mike Kight

Bob Knoblauch has represented the Township Official position on the SW Committee, however; he did not win re-election for 2009 so he cannot continue in that position.

John Jenkins has represented the Outlying Community position on the SW Committee. He was elected to the position of Rollin Township Supervisor beginning in January 2009.

If John Jenkins would accept the Township Official position on the SW Committee; Bob Knoblauch would be willing to accept the Community At Large position.

It would then be necessary to find someone to serve in the Outlying Community position. Sue R. has some resumes from people who have expressed interest in serving on the Solid Waste Committee.

**MOTION** Dane Nelson

**SUPPORT** Greg Stalter

**VOTE** Motion Carried

***Per Diems for Committee members who attend the Drop Off Station meetings; if passed, approval for previous DOS meetings.*** -- Mike Kight

**MOTION** Dane Nelson made a motion that Solid Waste Committee members who attend the Drop Off Station Committee meetings receive Per Diem pay. This would include past and future meetings.

**SUPPORT** Bob Knoblauch supported the motion.

**VOTE** Both parts of the Motion carried. Sue is to follow through with arrangement for payment.

**ADDITIONS TO AGENDA**

***3-D Renderings*** -- Mike Kight

Mike advised the committee that the topic of having Nicole Chardoul / Resource Recycling Services create 3-D renderings of the purposed Drop Off Station site would be very helpful for presentation. These 3-D renderings would give a better idea to people than the flat view. Nicole and the SW Comm members who were present at the last DOS meeting thought that it was a good idea. The cost would be about \$2,600.

**MOTION** Dane Nelson made a motion to approve the \$2,600 expense to create the 3-D renderings.

**SUPPORT** Bob Knoblauch supported the motion.

**VOTE** A roll call vote was taken: Greg Stalter – yes; Dick Williams – yes; Mike Kight -- yes; Bob Knoblauch -- yes; Dane Nelson -- yes; Sue Sellers -- yes Motion Carried.

**LCSWCC Meeting  
December 3, 2008**

**2009 Lenawee County Fair Booth** -- Sue Ringman

Sue advised that she had received a letter and an application from the Fair requesting early booking of Fair Booths. She suggested that having a Fair Booth in the July 2009 Lenawee County Fair would be a great way to advertise the new Drop Off Station. She also offered to plan, set up, etc that she has done for the Fair booth for the last nine years.

It was suggested that the funds be put into 2009 Solid Waste Budget. The Committee asked Sue to send a letter to the Fair Board indicating the SW Committee's strong opinion that when a group books three booths that they should receive three times the number of free vendor tickets as a person who books one booth. The SW Dept. had to spend a considerable amount of money last year to purchase Fair tickets for the many volunteers the SW Fair booth needs.

**COORDINATOR'S REPORT** -- Sue Ringman

**MOTION** Greg Stalter made a motion to accept the December 2008 *Coordinator's Report* as submitted and that it be placed on file.

**SUPPORT** Bob Knoblauch supported the motion.

**VOTE** Motion carried as presented.

**UNLIMITED PUBLIC COMMENT**

Greg Stalter advised that the recycling markets have plummeted in the last month or so. Greg has received two phone calls from recyclers who have stopped paying for recycling and will either take it for free or charge to accept it. In one market it cost his twice as much to dispose of recycling as to bury it in the landfill. Greg believes it is a short term problem.

Mike Kight brought up the question of the building at the Landfill that would be used for recycling. It is included in the cost of the \$1 annual lease. We may want to think about a different building now or later. Mike suggested that the committee could look into setting aside some funds each year to create a building fund.

Greg asked how many hours a week Sue R. is working. Sue explained she was asked to come in twice a week to handle communications: hard mail, e-mail, telephone. Mike thinks there needs to be a more organized plan – so everyone can understand. Mike asked that this issue be placed on the Agenda for January.

Mike Kight; adjourned the December 3, 2008, LCSWCC meeting at 10:53 am

**NEXT MEETING**

Wednesday, January 7, 10:00 A.M., Lenawee Room, Human Services Building,  
1040 S. Winter St., Adrian, MI.