

MINUTES
PHYSICAL RESOURCES COMMITTEE
MONDAY, FEBRUARY 6, 1995 - 9:30 A.M.
COMMISSIONER'S COMMITTEE ROOM

Present: Commissioners Gardner, Neill, Hall and Eisenmann

Also Present: Kim Cramer, Ken Jones-GTE, David Stanifer, Dorman Borders, Caroline Depp, Gaylord Herriman, Don Mitchell, Lou Ann Bluntschly, Mark Vandebusch, Darrell Pifer and Bill Bacon

I. Approval of Minutes

Motion by Neill, supported by Hall to approve the minutes of the January 9, 1995 meeting. Motion carried.

II. Review Installation of Fibre Optics at Human Services Building (HSB)

Ken Jones, representing GTE, explained that GTE was in the process of installing a fibre optic ring around the city of Adrian. The HSB was selected as the first building to have direct fibre installed to all lines within the building. The fibre optic system will provide superior performance for data and video transmission and will allow for maximum security. With over three hundred (300) working lines, the HSB will be able to benefit from the fibre optics system. Mr. Jones apologized for not providing prior notice to the County before the fibre optics system was installed.

III. Review Status of Underground Storage Tanks (UST)

Copies of information received from the Department of Natural Resources (DNR) regarding the status of UST's was distributed. Caroline Depp explained that she was in the process of soliciting bids from environmental consultants to coordinate the removal of existing UST's. She stated that she hoped to have the bids returned within the next few weeks. The committee tentatively set a meeting for Wednesday, February 22, 1995 at 6:30 P.M. prior to the Board of Commissioners meeting to review the bids received for consulting services.

IV. Discuss Insulation Concerns at Maurice Spear Campus (MSC)

David Stanifer reviewed the condensation problems being experienced at the open unit at the MSC. The plumbing systems do not have proper insulation causing leakage problems. The State Health Inspector has mandated that a plan be put in place to correct this deficiency. Mr. Stanifer proposed a three (3) phase project to install the proper insulation in the boys, girls and dining areas over a three (3) year period.

Mr. Stanifer explained that they had solicited bids for installation of the insulation in the boys wing. Adrian Mechanical's bid is for \$5,400 and Frye Mechanical for \$7,500. It is estimated that the total cost over a three (3) year period will be approximately \$15,000/\$20,000.

**MINUTES
PHYSICAL RESOURCES COMMITTEE
FEBRUARY 6, 1995**

Motion by Neill, supported by Hall to allocate \$5,430 from unencumbered funds in the building and site fund for installation of insulation in the boys wing at the MSC with the low bidder, Adrian Mechanical, contracted to perform the work with outside funds for this project used to defray costs. Motion carried.

V. Discuss Ground Floor Vault in Old County Courthouse

The condition of the ground floor vault in the Old County Courthouse adjacent to the elevator was reviewed and discussed. Improvements in the flooring, shelving, ventilation and entrance door were recommended.

Motion by Neill, supported by Hall to direct Maintenance Superintendent, Gaylord Herriman, to obtain cost estimates for the renovation of the vault adjacent to the elevator with improvements in flooring, shelving, ventilation and entrance door. Motion carried.

VI. Maintenance Department Report

The monthly listing of bills for the Maintenance Department was distributed and reviewed. Gaylord Herriman reported that the Social Security Administration (SSA) Office at the HSB is proceeding ahead with plans to install new cabling to their offices using cubicles. All costs are to be assumed by the SSA.

Due to fire inspection rules, shelving installed at the Judicial Building on the ground floor will have to be removed as it is too close to the ceiling. This will involve a considerable amount of effort. Alternative storage sites are currently not available. The fire inspector also mandated that doors to jury rooms be closed. Fusible links can be installed on the jury room doors and would permit their closure in the event of a fire. Estimated costs for the fusible links are \$308.

Motion by Neill, supported by Hall to allocate up to \$308 from unencumbered funds in the building and site fund for the installation of fusible links on jury room doors at the Judicial Building in compliance with fire codes. Motion carried.

Mr. Herriman reviewed costs to install security alarms on the north and south entrance doors at the Judicial Building. The alarms would be installed as part of the closure of these two (2) doors to the public.

Motion by Hall, supported by Neill to allocate up to \$325 from unencumbered funds in the building and site fund for the installation of two (2) security alarms on the north and south entrance doors at the Judicial Building. Motion carried.

Mr. Herriman reviewed a lengthy report regarding air emissions from the jail boiler.

**MINUTES
PHYSICAL RESOURCES COMMITTEE
FEBRUARY 6, 1995**

The report required the listing of any emissions from boilers using fuel oil. Fuel oil has not been used in the jail for approximately fifteen (15) years.

Mr. Herriman also reported on a lengthy survey required from the City of Adrian on waste water discharges. This is part of the industrial pretreatment program being implemented by the city.

There was discussion regarding disposal of computer and telephone equipment no longer in use. Kim Cramer was asked to continue her efforts to dispose of this material.

Kim Cramer was also requested to bring the service contracts from the Sheriff's Department radio systems to the Criminal Justice Committee meeting on Friday, February 10, 1995 at 9:30 A.M.

VII. Drain Commission Report

Don Mitchell distributed the monthly Drain Commission report. There was discussion regarding whether the report could be prepared on a less frequent basis. There was also discussion on whether it was necessary to have the Drain Commissioner report each month. The possibility was discussed to have the Drain Commissioner report on a quarterly basis.

There was discussion regarding a letter to the editor from Don Mitchell regarding required permits for soil erosion purposes. Mr. Mitchell explained that he prepared the information for The Daily Telegram to be used as part of a column and did not know that it would be published as a letter to the editor. Mark Vandenbusche and Darrell Pifer were in attendance and objected to the requirements of the soil erosion and sedimentation control law.

Motion by Hall, supported by Neill to request that Drain Commissioner Mitchell draft a letter to the DNR stating that the Drain Commission Office is enforcing the soil erosion and sedimentation control law to the best of its efforts and that any costs assumed by the County for this function should be fully paid directly by the state. Motion carried.

Mr. Mitchell distributed copies of specifications for the purchase of a new truck by the Drain Commission. There was discussion regarding which options to choose when selecting braking systems.

Motion by Neill, supported by Hall to have the Drain Commissioner solicit bids for a new truck using the specifications as presented with alternate bids sought for a ten (10) foot box and air brakes. Motion carried.

**MINUTES
PHYSICAL RESOURCES COMMITTEE
FEBRUARY 6, 1995**

There was considerable discussion regarding procedures used by the Drain Commission in performing work and levying assessments for a drain maintenance project in Ogden Township.

Mr. Mitchell reviewed work performed by prison brush cutting crews. He also discussed various equipment malfunction problems and lack of computer capabilities. He also reviewed work recently performed on the Airport Suburban vehicle at the Drain Barn.

Mr. Mitchell reported that a series of meetings are being held around the state seeking public input on possible revisions in the state drain code. Mr. Vandebusch and Mr. Pifer were encouraged to address any concerns they had regarding the drain code to this group.

Mr. Mitchell reviewed the progress made in the Wamplers Lake sewage system. He presented plans that are currently in the development stage.

There was discussion regarding the status of various costs associated with a drainage district in the western part of the county. A considerable amount of money has been spent on various plans that have been shelved at this time. Costs may have to be recouped from the drainage district.

VIII. Adjournment

Motion by Neill, supported by Hall to adjourn the meeting at 12:00 Noon. Motion carried.

WRB/tjm