

MINUTES
PERSONNEL/WAYS AND MEANS COMMITTEE
TUESDAY, NOVEMBER 7, 1995 - 10:15 A.M.
COMMISSIONER'S COMMITTEE ROOM

Present: Commissioners Gould, Eisenmann, Lockwood, Mason, Gardner, Flippo, Tuckerman and Neill

Also Present: Sheriff Germond, Jeanette Knox, Harold Baily, Kim Cramer, Marty Marshall, Lou Ann Bluntschly, Gaylord Herriman, Irv Shaw, Dennis Pelham and Bill Bacon

I. Approval of Minutes

Motion by Neill, supported by Mason to approve the minutes of the October 10, 1995 meeting. Motion carried.

PERSONNEL BUSINESS

I. Review Contract for Prosecuting Attorney Services

Irv Shaw reviewed the contract prepared between the Prosecuting Attorney's Office and the Department of Social Services (DSS) for the services of a new Assistant Prosecutor for one (1) year to handle matters related to juveniles in the court system.

Motion by Neill, supported by Gardner to recommend that the contract be approved between the Prosecuting Attorney's Office and the DSS office for the addition of one (1) Assistant Prosecutor (D-7, \$22,584/\$26,034) to handle juvenile related court matters. Motion carried.

Motion by Neill, supported by Gardner to recommend that the hiring freeze be lifted for the addition of a new Assistant Prosecutor I (D-7, \$22,584/\$26,034) position in the Prosecuting Attorney's Office. Motion carried.

II. Review Resolution Authorizing American Express Financial Advisors for Deferred Compensation Program to be Offered to County Officials and Employees

A resolution authorizing American Express Financial Advisors to offer their deferred compensation program to interested County officials and employees was reviewed. Bill Bacon reported that American Express had met the criteria established per County policy adopted in 1987. With the addition of American Express, the maximum of six (6) deferred compensation programs will be offered by the County per the existing policy.

MINUTES
PERSONNEL/WAYS AND MEANS COMMITTEE
November 7, 1995

Motion by Lockwood, supported by Flippo to recommend that the resolution be adopted authorizing American Express Financial Advisors to offer its deferred compensation program to County officials and employees. Motion carried.

III. Litigation Update

A listing of pending litigation involving the County as defendant or plaintiff was reviewed.

IV. Other Business

The monthly employment changes listing was distributed and reviewed.

V. Review Request from State Representative Dave Jaye to Escrow Local Match for Judicial Salary Increases

Representative Tim Walberg addressed the committee through speaker telephone from Lansing, MI. He explained that a State House Sub-committee had recommended reducing the judicial appropriation by \$1.2 million to adjust for the recent judicial salary increases retroactively given to January 1, 1995 without legislative authorization. Representative Walberg explained that the judges had used traffic fine revenue to approve raises for district, probate and circuit court judges. The County's portion of the judicial salary increases came through state "pass through" dollars. Representative Walberg explained that the sub-committee recommendation was being considered today by the full Appropriations Committee.

Motion by Lockwood, supported by Eisenmann to refer Representative Dave Jaye's communication regarding a request to escrow the local match for judicial salary increases to Prosecuting Attorney Irv Shaw for legal review. Motion carried.

Representative Walberg briefed the committee regarding the prospects for reform of the state judicial system. Several proposals have been submitted to the legislature including those of Chief Justice James Brickley and State Representative Mike Nye.

WAYS AND MEANS BUSINESS

I. Finance Reports

Finance reports for the month of October, 1995 were reviewed. Revenue receipted in totaled \$12.5 million or 89.3% of budgeted revenue. Expenditures total \$11.4

MINUTES
PERSONNEL/WAYS AND MEANS COMMITTEE
November 7, 1995

million or 81.9 % of budgeted expenditures. Departments exceeding this amount were highlighted. The fund status report with deficits noted was also reviewed. The contingency account and delinquent tax reports as of October 31, 1995 were reviewed. The unobligated cash and investments amount in the delinquent tax fund is \$3,830,181.75.

The Treasurer's report as of October, 1995 was distributed and reviewed. Items reviewed included investments, interest rates, delinquent tax fund status, borrowing costs, dog census data and loan balance reports.

II. Review Fund Deficits

The status of the Maurice Spear Campus (MSC) child care fund deficit was discussed and reviewed. The recommendation from the MSC is for an additional appropriation of \$200,000 in order to keep a positive balance.

Motion by Neill, supported by Tuckerman to recommend that an appropriation of \$150,000 be made out of unobligated delinquent tax funds to the MSC-child care fund with \$50,000 in expenditure cuts from the MSC-child care fund made prior to the end of the year. Yea: (4); Lockwood, Tuckerman, Neill and Gould. Nay: (4); Mason, Gardner, Flippo and Eisenmann. Motion failed on tie vote (4-4).

Motion by Flippo, supported by Eisenmann to recommend that an appropriation be made from unobligated delinquent tax funds to the MSC-child care fund in the amount of \$200,000 to avoid year end deficits. Yea: (5); Eisenmann, Flippo, Gould, Mason and Gardner. Nay: (3); Neill, Tuckerman and Lockwood. Motion carried.

Motion by Neill, supported by Gardner to recommend that the services of auditor Dave Fisher be retained to meet with the County Administrator and County Treasurer for a review of potential year end fund deficits with a report back to the committee at the December 12, 1995 meeting. Motion carried.

III. Request from Wrap Around Program for Financial Allocation

A request was received from the Wrap Around Finance Committee for the balance of the \$14,000 wrap around allocation for 1995 currently in the general contingency account.

Motion by Neill, supported by Mason to recommend that the balance of the 1995 \$14,000 allocation for the wrap around program be appropriated from the general contingency account. Motion carried.

**MINUTES
PERSONNEL/WAYS AND MEANS COMMITTEE
November 7, 1995**

IV. Request from Medical Examiner to Increase Cremation Fee from \$25 to \$40

A communication received from Medical Examiner Dr. Pat Lamb recommending that cremation fees be increased from \$25 to \$40 was reviewed.

Motion by Neill, supported by Eisenmann to recommend that the cremation fees be increased from \$25 to \$40.

Motion by Flippo, supported by Eisenmann to table the motion until the December 12, 1995 meeting. Motion carried.

V. Review Bids Received for Auditing Services (1995-97)

A summary of bids received for the County audit for 1995-97 was distributed and reviewed. Four (4) bids from C.P.A. firms were received.

Motion by Lockwood, supported by Eisenmann to recommend that the firm of Rehmann & Robson be retained for a three (3) year period (1995-97) to perform auditing services as follows:

REHMANN & ROBSON	General County	H.S.B.A.	Total
1995	\$19,000	\$1,000	\$20,000
1996	\$19,000	\$1,000	\$20,000
1997	\$19,000	\$1,000	\$20,000
TOTAL	\$57,000	\$3,000	\$60,000

Motion carried.

VI. Approve 1996 General Fund Appropriations Measure

A copy of the 1996 Lenawee County General Fund Appropriations Measure was distributed and reviewed. Approval of the appropriations measure is required under the uniform budgeting and accounting act.

Motion by Neill, supported by Flippo that the 1996 Lenawee County General Fund Appropriations Measure (full text on file) be approved with the stipulation that the MSC-child care fund operate within revenue that is received by that fund during the 1996 budget year. Motion carried.

MINUTES
PERSONNEL/WAYS AND MEANS COMMITTEE
November 7, 1995

VII. Other Business

Hazel Jacobs explained to the committee that the FAA has informed the County Airport that any tenants occupying leased property must be paid relocation expenses once the properties are used for airport expansion. Commissioner Neill explained that the Physical Resources Committee has recommended that the houses be advertised for sale and removed from the properties.

VIII. Adjournment

*Motion by Neill, supported by Gardner to adjourn the meeting at 12:00 noon.
Motion carried.*

WRB/tjm