

MINUTES

LENAWEE COUNTY AIRPORT COMMISSION

Tuesday January 3, 1989 7:00 P.M.

AIRPORT

PRESENT; Comm: Dusseau, Lockwood, Betz  
Mgr.: Jacobs

ALSO PRESENT: Bacon, Comfort, Jacobs, Path, Baker, B. Nichols

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Lockwood supported by Betz to approve the minutes of the December 6th and 20th meetings. Motion carried.

Manager report:

Our Sander has seen lots of use with all the ice on the 26 & 27, couldn't have kept the runway save without it!

Lenwee Tire repaired the flat tire on the John Deere tractor.

Clift Pontiac, distributors for Meyer Flows, pressure blew the line system out, works fine now. Should be pressure cleaned once a year and refilled.

Gas leak at the Terminal Bldg. was sending fumes into the building on Saturady, Citizens Gas worked 6 hours to fine underground leak and repair line.

Rules and Regulations for Lenawee County Airport where approved and adopted by the Airport Commission and approved by the State at the December 20, 1988 meeting. The Rules will be put in booklet form and distributed.

Finance report:

The 1988 budget was reviewed, balance remaining was \$153.81.

The 1989 budget stayed the same as 1988 without any increases.

Motion by Lockwood supported by Betz to adjourn. Motion carried.  
Meeting adjourned at 7:20 P.M.

RECEIVED FEB 01 1989

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday, January 31, 1989 6:00 PM  
AIRPORT

PRESENT: Comm: Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT: B. Bacon, C. Comfort, R. Jacobs, T. Pickard

Chairman Dusseau called the meeting to order at 6:00 PM.

Motion by Lockwood supported by Betz to approve the minutes of the January 3, 1989 meeting.

Motion carried.

Manager report:

The report came back that the office typewriters were not worth fixing, however another department had one fixed that will not stand up to 8 hours a day, which they need, so gave it to us.

Month of January has been easy on snow and only one ice storm on the 14th.

Wednesday, January 25th, at the same time Merillat's jet was making a nite instrument approach the contactor gave out preventing the runway lights and strobes from coming on. Service Electric responded to my call in 15 minutes, found the problem, by passed the contactor for the nite so we could have lights. A new and heavy duty contractor was installed and emergency switches so that I can by pass the contactor when necessary. The jet landing safely.

Bill has built shelves for the closet in the office, which has been a much needed item.

Finance report:

Good shape with one month passed.

Motion by Lockwood supported by Betz to adjourn.

Motion carried.

Meeting adjourned.

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday March 7, 1989 7:00 P.M.  
AIRPORT

RECEIVED MAR 14 1989

PRESENT: Comm: Dusseau, Lockwood, Betz  
Mgr. Jacobs

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Betz supported by Lockwood to approve the minutes of the January 31, 1989 meeting. Motion carried.

Manager report:

Airports have been informed that the Crack Sealing Program may stop for lack of funds. Cost of this program is about 1/3 of a general contractor in the field.

Motion by Lockwood supported by Betz for Jacobs to write a letter in support of keeping the program going. Motion carried.

Lenawee County Airport has been nominated for the Colonel Belchen award again but will send a letter that we just didn't have the snow.

W. Buhl, has informed me that the Adrian Soaring Club will have their Safety meeting Saturday, March 18 at 12:00 in the Ter. Bldg.

Finance:

To date the Budget is in good shape.

Audit showed books in good detail and order.

Airport fees are not keeping up with operating cost, such as -- utilites, parts, supplies, insurance, social secuty and etc. Will be doing a study this year with a possible fee increase effective 1-1-90.

Increased airport activity is shown by the increase in gas fuel flow ---- which we collect .03 per gallon for the budget.

1985 - 103,269 gals  
1986 - 105,895 gals  
1987 - 136,961 gals  
1988 - 148,117 gals

We are in need of hangars for aircraft, five aircraft owners will pay 6 months rent in advance to start the project. I would like to borrow monies from the County for the project.

Motion by Lockwood supported by Betz that the County Commission be approached and ask for a loan to pay for a 5 Unit T-Hangar, which will be repaid from revenues collected from the rental fees of the hangars, at the rate of 6 per cent.  
Motion carried.

Motion by Lockwood supported by Betz to adjourn. Motion carrued,  
Meeting adjourned at 7:20 P.M.

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday, April 4, 1989  
AIRPORT

RECEIVED APR 10 1989

PRESENT; Comm: Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT; B. Bacon, C. Comfort, R. Jacobs

Chairman Dusseau called the meeting to order at 7:00 PM.

Motion by Betz supported by Lockwood to approve the minutes of the March 7, 1989 meeting. Motion carried.

Manager report:

Auction merchandise is coming - some very nice furniture.

Airport is extremely soft, one aircraft went thru the taxiway at the old hangars, no damage to aircraft, we have made repairs.

International Aviation Snow Symposium Chairman has asked me to be on the "Winners Circle" panel April 26th in Buffalo NY.

Michigan Association of Airport Executives Spring Conference will be held April 11 & 12 in Lansing. Walberg and Shinkle will be my guests.

President of MAAE has sent letters regarding HB 4471, introduced by Rep. David Jaye (R-Utica) that affects airports.

"A COUNTY BOARD OF COMMISSIONERS SHALL NOT APPROVE THE USE OF FUNDS OR SEEK FUNDS FROM ANY OTHER SOURCE FOR THE PURCHASE OF AN EXISTING PRIVATELY OWNED AIRPORT OR THE EXPANSION OF AN EXISTING PUBLICLY OWNED AIRPORT EITHER OF WHICH IS LOCATED WITHIN 1/2 MILE OF A SUBDIVIDED PARCEL OF REAL PROPERTY THAT IS ZONED RESIDENTIAL."

We are asked to contact our legislators and express our concerns as it will virtually affect two-thirds of the airports in Michigan.

Motion by Lockwood supported by Betz for Mgr. Jacobs to write on behalf of the Airport Commission expressing our grave concern and displeasure of this proposal. Motion carried.

Finance report:

Since 1986 the operationsl budget line items have not been increased nor has the County been asked to increase their appropriation to the budget. However the operation of the airport has increased, the biggest item is insurance, which in 1988 was \$12,129.54. MAAE has stopped the Crack sealing Program on airports which means we will be paying more than twice the price, but cracks must be kept in repair.

There are a number of areas of airport fees that need adjusting for equal sharing of the upkeep from users. These need more studying and will be ready for an increase in January 1, 1990.

As of now the proposed increase to be effective 7-1-89 is:

- 1) increase gas royalty .01, from .03 to .04 per/gal
- 2) increase 10 old T-hangar rentals \$3.00 each, per/m.

Motion by Lockwood supported by Betz to increase gas royalty by \$0.01 per/gal and increase 10 old T-hangars rental by \$3.00 each, per/m. Motion carried.

Other business:

Rowley built the last (2) 5 Unit T-Hangars, with his past excellent performance and the fact that he has bought out the only contractor who bid on the last hangar unit, I would like him to build this new unit also.

Motion by Betz supported by Lockwood to waive the bidding process and have Rowley build the new 5 Unit T-Hangar.

Roll call - 3 yes, Dusseau, Lockwood, Betz. Motion carried.

Motion by Dusseau supported by Lockwood to go into Executive Session to discuss the purchase of property. Motion carried.

Motion by Lockwood supported by Betz to return to regular session. Motion carried.

Motion by Lockwood supported by Betz to adjourn. Motion carried.  
Meeting adjourned at 8:15 PM

RECEIVED MAY 5 1989

MINUTES

LENAWEE COUNTY AIRPORT COMMISSION

Tuesday May 2, 1989 7:00 P.M.

AIRPORT

PRESENT; Comm. Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT: B. Bacon, C. Comfort, R. Jacobs, W.Buhl, T. Pickard,  
D. Baker, J. Path, J. Letson, M. Letson

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Betz supported by Lockwood to approve the minutes of the  
April 4, 1989 meeting. Motion carried.

Manager Report:

Prentice Aircraft does not wish to operate nor did they renew their  
Federal Communications Commission license for Unicom at Lenawee  
County Airport. In the extreme lack of safety without Unicom the  
Airport will have to apply for an operate the Unicom as Jacobs  
Flying Service does not want it either. Paper work should be  
started as soon as possible as the busiest season is here.  
Mgr. will have to cover the Unicom along with other duties.  
Insurance will be contacted for any coverage, if necessary.  
A letter of appreciation will be sent to Prentice for their years  
of operating the Unicom.

Motion by Lockwood supported by Dusseau to have Jacobs start the  
necessary paper work for the Airport to operate Unicom. Motion  
carried.

Rowley's contract, insurance, and performance bond are completed  
and construction has started on the new 5 Unit T-Hangars.

Farm ground has been rented, had to give a 5 year agreement as the  
farmer is fertilizing heavily this year to improve the ground and  
he wants assurance to reap the benefits.

1st and 2nd yr, \$27.50 per/a - increased revenue \$678.00 per/yr  
3rd, 4th & 5th yr, \$30.00 per/a - increased revenue \$878.00 per/yr  
Payments are July & September 30th.

The Spring Legilative Conference in Lansing by MAC & MAAE was the  
most informative and rewarding seminar! Walberg and Edwards from  
Shinkle's office were my guests at the 3 hour session on Tuesday.  
More on this Conference coming later.

Finance report:

Insurance forms have been sent in - should be approximately the same as last year, however the new hangars will add to it and possibly the operation of the Unicom by the Airport.

It was brought to my attention that the 1 cent per/gal increase that was to be effective 7-1-89 was not an equal sharing of the operating cost of the airport by its users. 3/4 of the increase was born by the Merillat complex, WHICH WAS NOT THE INTENTION. In working with a financial controller we came up with AN EQUAL SHARING, an increase of \$2.00 per/month for 0 to 1 engine aircraft and \$3.00 per/month for 2 or more engine aircraft. I ask your indulgence in removing the 1 cent a gal increase and to increase the monthly aircraft fee by \$2 and \$3 respectively effective July 1, 1989.

Motion by Lockwood supported by Dusseau to remove the 1 cent per/gallon increase and to increase the monthly aircraft fee \$2.00 per/month for 0 to 1 engine aircraft and \$3.00 per/month for 2 or more engine aircraft. effective July 1, 1989. Motion carried.

Adrian Soaring Club has not paid their 1st and 2nd quarter statements for their five aircraft nor have they sent the number of their members aircraft that are in the hangar so that these can be billed for the 1st and 2nd quarter, this has been requested twice. This money is needed...June 10 payment to the State is due 6800.00  
June 30 insurance is due 10.200.00  
July 28 payment to the Co. is due 7600.00

W. Buhl from the Adrian Soaring Club said he would give them a nudge.

Motion by Betz supported by Lockwood to go into Executive Session. Motion carried.

Motion by Lockwood supported by Betz to return to regular meeting. Motion carried.

Motion by Lockwood supported by Betz to adjourn. Motion carried.

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday, June 6, 1989 7:00 P.M.  
AIRPORT

RECEIVED JUN 14 1989

PRESENT; Comm. Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT; B. Bacon, Comfort, R. Jacobs, Pickard, Baker, Path,  
J. Letson, M. Letson, N. Long, Thomas.

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Betz supported by Lockwood to approve the minutes of the  
May 2, 1989 meeting. Motion carried.

Manager report:

A letter has been received from the Airport insurance company  
confirming liability coverage for Lenawee County Airport's  
operation of Unicom, 122.8. There is no extra charge.

We do need to buy a wind direction and velocity indicator, cost  
approximately \$500.

Motion by Lockwood supported by Betz for Jacobs to purchase the  
Wind direction and velocity indicator. Motion carried.

New blades have been purchased for the 15 foot Bat Wing Mower, they  
are 5 years old and in sad shape, the old ones will be sharpened  
and used for back up.

Weed killer has been ordered for the Airport.

The NDB, (for the instrument approach) was destroyed by lightning  
May 30th. Insurance will pay for a new Solid State NDB minus \$500  
deductible. NDB is on order.

Clear zones - RW 29 - 1 tree topped & timmed  
RW 23 - 5 trees removed and 16 topped and trimmed  
Cost \$800.00

We will wait until next year to have the RW painted as this money  
has been used for the Tree Work, Insurance Deductible and Wind  
Indicator.

Michigan Aeronautics Commission surveyed RW 29/11, put in permanent  
survey stakes for the new RW cone markers. The RW was extended 20  
feet and decreased in width by 20 feet. The new cones are very  
highly visible and a great asset to the Airport. No Charge!!

Liability insurance for the Airport will be less this year, however  
the insurance for the new hangars will offset the difference.

Civil Air Patrol will be hosting the Search and Rescue Mission June  
9, 10 & 11. Sixteen aircraft and over 100 people are expected to  
participate.



Lenawee County Airport Commission  
June 6, 1989

Adrian Soaring Club is having an open house on June 17th, rain date is the 24th.

Finance report:

If all that is billed comes in and with the new increase effective July 1, 1989 we will be in good standing.

Other business:

Dusseau read a letter from W. Buhl, representing the Adrian Soaring Club, regarding the monthly fee charge to be paid to the Airport by the Club.

Motion by Lockwood supported by Dusseau to rescind the 7 months as previously paid by the Club per year and that the Club be charged for 12 months, effective July 1, 1989 to coincide with the new Airport rates, and that Mgr. Jacobs will bill individual club owners who have aircraft separately.

Discussion followed that the charge for 12 months was put in effect when the Rules & Regulations were adopted by the Commission effective immediately, on December 20, 1988.

Mgr. Jacobs related that she had written twice to get the names and addresses of the individual owners with no response.

The motion carried.

Lockwood asked Jacobs to write a letter under Dusseaus' name requesting the individual owners so that they could be billed.

Motion by Lockwood supported by Betz to adjourn. Motion carried.  
Meeting adjourned.

RECEIVED JUL 10 1989

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Monday, July 3, 1989 7:00 P.M.  
AIRPORT

PRESENT: Comm. Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT: R. Jacobs, C. Comfort

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Lockwood supported by Betz to approve the minutes of the June 6, 1989 meeting. Motion carried.

Manager report:

AERO COMM sent us a loaner while our new NDB is being built. Airways Facilities Sector has flight checked the NDB, grading was EXCELLENT.

The strobes on the approach of RW 5 were also damaged in the same storm. Don Schroder said to send the bill along with the NDB.

Received a letter from Michigan Aeronautics Commission commending us on the quick, fast work in clearing RW 23 approach and RW 29. Runway 23/5 should be re-surfaced in the near future, we should start a project fund for our share, Federal 90%, State 5%, Local 5%. Project cost approx \$1000,000.

Hangars should be done by mid July. Security Lights will be put up, cost approx \$285 - will pay this from the budget. Cost is less if done at same time hangars are wired. Security Lights are a big SAFETY feature.

Finance report:

Third Quarter statements will be sent out when the hangar shuffle is completed with the new & old hangars and additional aircraft coming onto the field. Also, with the Holiday week-end gas figures are not available.

With new rates effective July 1, 1989, fees will be approx \$9000 and 1/2 of the farm rent will be \$1100.

Motion by Dusseau supported by Lockwood to adjourn. Motion carried. Meeting adjourned 7:30 P.M.

RECEIVED AUG 11 1989

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday August 1, 1989 7:00 P.M.  
AIRPORT

PRESENT; Commissioners Dusseau, Lockwood and Betz  
Mgr. Jacobs

ALSO PRESENT; B. Bacon, C. Comfort, R. Jacobs

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Lockwood supported by Betz to approve the minutes of the July 3, 1989 meeting. Motion carried.

Managaer report:

I attended the Michigan Aeronautics Commission meeting in Alpena, Michigan on July 12, 1989 to request the loan money for the "8" hangar complex with 2.2 acres of land adjacent to the Airport. The loan was approved by the Commission. \$87,650.00. At the same time I made a presentation on behalf of our Airport and the accomplishments we have done the past 5 years on our own and requested funds for projects needed this year, we could not use as our 50% monies spent on previous projects, therefore I will be attending the next meeting in September to request monies from the State/Local Program for the new taxi street for the new hangar and for the taxi reflectors to finish the taxiway around the perimeter of the airport. Paper work is in progress.

I was informed that we could apply in 1990 for funds to re-condition our old deteriorated taxi streets.

There is a possibility that we can recoup monies spent in obtaining the avigation easements on the approach end of RW 5. Will start on the paper work.

Finance report:

3rd quarter statements went out when tenants moved into their respective hangars upon completion of the new 5 Unit. \$10,598.16 was invoiced.

Motion by Lockwood supported by Betz to adjourn. Motion carried  
Meeting adjourned at 7:35 P.M.  
hangars was completed.

RECEIVED SEP 12 1989

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday September 5, 1989 7:00 PM.  
AIRPORT

PRESENT; Commissioners Dusseau, Lockwood and Betz  
Mgr. Jacobs

ALSO PRESENT; B. Bacon, M/M Letson

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Lockwood supported by Betz to approve the minutes of the August 1, 1989 meeting. Motion carried.

Manager report:

Madison Township received a letter from Mr. Merkel, owner of the gravel pit subdivision about a wrecked aircraft fuselage dumped on his property, the airport landfill and old abandoned equipment and piles of debris on Adrian Sand & Gravel property that is unsightly.

Working with the Sheriff's department tracked down where the wrecked aircraft came from, I picked it up in the red truck and gave it to a fellow who wanted it for the aluminum. The airport landfill has not been used for over three years to my knowledge, Adrian Sand & Gravel and airport will be working together to clean up that particular corner. Madison Township was very helpful in working with us to take care of Mr. Merkel's justified complaints.

Skyways Aviation, Inc. of Jackson, Michigan has bought the Jet A fuel truck from Al Hunt. Bob Jordon, president of Skyways and pilot for Primore Inc., who hangar their twin at Lenawee County Airport needs a place to park the truck and sell fuel. All information has been given to the County Attorney to work up the proper agreements to insure that the airport stays in compliance with all local, state and federal rules and regulations and that insurance requirements are met.

Application for State/Local Funding has been sent to Michigan Aeronautics Commission for the Sept meeting requesting funds for the new taxi street for the new hangar and taxi reflectors to finish the perimeter taxi ways to Runway 23 & 5. Our 50% share is in the Airport Improvement Fund. I will be attending the Fall MAAE conference and the M.A.C. meeting which is part of the conference.

I attended the FAA Airways Section meeting in Detroit August 17th for Federal and non Federal navigation facilities at airports. The information and materials was very supportive for our non federal facility, the NDB, so the time was well spent plus meeting the personnel for our region.

Finance report:

The insurance check for the NDB was deposited into the Airport Improvement Fund then checks were drawn to pay the respective

Lenawee County Airport Commission Meeting  
September 5, 1989

vendors. Freight bills were paid from the operating budget as the insurance was \$500.00 deductible and there was not enough money. We do have a new Solid State NDB, so can't complain and the pilots are very happy!

An overview of the budget reflected that the year should be accomplished within budget if all buildings and equipment hold up.

Motion by Lockwood supported by Betz to adjourn. Motion carried.

RECEIVED OCT 10 1989

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday October 3, 1989 7:00 P.M.  
AIRPORT

PRESENT: Commissioners: Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT; C. Comfort, T. Pickard, D. Baker, R. Thomas, J. Mullins,  
N. Long, M/M Letson, M. Jacobs

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Lockwood supported by Betz to approve the minutes of the  
September 5, 1989 meeting. Motion carried.

Manager report:

The MAAE & MAC fall conference that I attended covered:  
Airport Layout Plans - necessary environmental study and up to date  
ALP's to receive Federal funds  
Status of Federal funds  
Value of Airports to the Community  
Precision and Non-Precision approaches  
Runway approach protection enforcement  
The people I met in the FAA and MAC sections is going to be most  
helpful in improving and obtaining more funds for our Airport.

Michigan Aeronautics Commission approved Lenawee County's application  
for the new taxi street for the new 5 Unit Tee-Hangar and the taxi  
reflectors for the perimeter of the large taxi way.  
We have the work done, pay the invoice and send invoice and cancelled  
check to the State and they will send one half back to us. The taxi  
street is in and the reflectors are on order.

The check from the State for the Braun 8 hangar complex came, set  
up closing with Attorney Durst at Braun's request. Discovered that  
property was still in Prentice's name and had two bank mortgages and  
two State liens so took the check back to the courthouse. I went to  
the Bank, the title company and Braun, working with all three have  
proper paper work in process for recording and clear title. Should  
close this week.

Lightning struck one of the lighted taxi transformers, insurance  
covers repairs minus \$500.00 deductible. Repairs are in process.

Gravel drive to the new 5 Unit Tee-Hangars is in, paid from #970.

John Jenkins from the Heritage Festival asked for aircraft to fly over  
the park, sent about 10, John said the spectators enjoyed the fly by.

Finance report:

We will make it.

Lenawee County Airport Commission  
Oct 3, 1989

page 2 of 2

Other business:

C. Comfort of Prentice Aircraft, Inc. requested by letter to have their debt with the Lenawee County Airport cancelled vs their operation of the Unicom in the past.

Discussion followed concerning the fact that there had never been such an agreement to operate or pay someone to operate Unicom.

Lenawee County Airport operates Unicom now and holds the license.

Motion by Lockwood supported by Betz to adjourn. Meeting adjourned.

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday October 31, 1989 7:00 PM

PRESENT; Commissioners Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT; R. Jacobs

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Lockwood supported by Betz to approve the minutes of the October 3, 1989 minutes. Motion carried.

Manager report:

The taxi lights damaged by lightning have been repaired, the invoice is being sent to the insurance company. I am currently discussing with the insurance company and gathering facts to show why they should pay all of the invoice minus the deductible.

The taxi street for the new 5 Unit Tee-Hangar is in, Bales did an excellent job. The invoice of \$4995.00 has been paid, invoice and copy of check has been sent to the State, they have acknowledged receipt of same and will send a check for 1/2, \$2497.50.

Taxi reflectors are not here yet, the same process will be followed to collect one half from the State - Local funding program.

The "8" hangar complex from Braun to the County has been finalized with the County Attorney's blessing.

The terminal building furnace has been repaired by Citizens Gas.

County Attorney Shaw is working on the agreement with Skyways, Inc. for Jet A fuel sales at Lenawee County Airport and with Tim Pickard and associates who have purchased the Prentice Aircraft, Inc. buildings and real estate adjacent to the airport.

Finance report:

In December \$2,350.00 plus interest will be paid on the \$12,350.00 loan from the County which was our share of the State loan to purchase the Braun "8" hangar complex. This money is from the 1989 4th Quarter hangar rent obtained from these hangars. Starting in 1990, monthly payments will be made on the remaining \$10,000.00 as planned and submitted to the County Board of Commissioners when requesting the loan.

In December \$2,688.00 plus interest will be paid on the 5 Unit Tee-Hangar loan from the County which will start 1990 at \$75,000.00 as planned per pay off schedule submitted to the County Board of Commissioners. This money will come from the balance of the insurance money as liability insurance was slightly lower this year.

Will use Line # 970 money to pay balance of taxi light repairs (if the insurance does not come thru) and the deductible.

Motion by Lockwood supported by Betz to adjourn. Meeting adjourned.



RECEIVED DEC 11 1989

MINUTES  
LENAWEE COUNTY AIRPORT COMMISSION  
Tuesday December 5, 1989 7:00 P.M.  
AIRPORT

PRESENT: Commissioners Dusseau, Lockwood, Betz  
Mgr. Jacobs

ALSO PRESENT: J. Bierens, G. Hinsdale, R. Schmall, R. Jacobs

Chairman Dusseau called the meeting to order at 7:00 P.M.

Motion by Lockwood supported by Betz to approve the minutes of the October 31, 1989 meeting. Motion carried.

Manager report:

GTE has installed a pay phone in the lobby of the Terminal bldg. Letter of appreciation was sent to the Facility Director.

Taxi reflectors are in, invoices and copy of check sent to the State for 1/2 reimbursement.

Furnace would not work, Citizens Gas checked, ordered (2) parts and repaired.

Scrub growth around airport has been cut down by Bill & his chain saw.

Bill is having surgery 12-12, would like permission to hire two temporary part time workers as Bill can not work for 6 weeks. Commission approved as this is only a replacement until Bill comes back.

Finance report:

Paid \$2,350.00 + interest of 185.25, 3 months @ 6% on the \$12,350.00 loan from the County for our share of the "8" hangar complex. Starting 1990 monthly payments will be made on the balance of \$10,000.00.

Paid \$2,688.00 + interest of 67.20, 5 months interest @ 6% on the loan for the "5" unit tee-hangars. Balance of \$75,000.00 loan payment pay-off schedule starts 1990 with interest starting as of 7-89.

These payments were possible because the insurance cost was down this year, however, next year it will go back up.

- a. "8" unit hangar insurance
- b. insured runway lights, taxi lights, taxi reflectors and tetrahedron
- c. with two claims they are sure to increase our premiums and
- d. with 13 added hangars using electricity, will transfer some money from #829 (insurance) to #922 (utilities) after we know how much this extra cost will be and if some money is left in the insurance fund

All new capitol improvements at the airport were given to Eric to show County assests.

All County and State loans and pay off schedules were given to Eric to show County Airport liabilities.

Minutes - Lenawee County Airport 12-5-89 continued

Taxi light damage claim is settled and paid for, after writing a letter and talking to both the insurance company and Don Schroder, settled claim with the Airport paying 730.00. Insurance company said our lights were not insured, I disagreed, with a lot of finesse of course! They sent check for \$1,385.27!

Would like to transfer \$2,700.00 (3 month rent from the "8" hangars) to the Airport Improvement Fund for aviation easements, as this money was not incorporated into our income for 1989 budget and the payment of 2,3500.00 + interest (originally planned from rent) was paid from the balance of the insurance fund.

Motion by Lockwood supported by Betz to transfer \$2,700.00 (3 months rent from the "8" hangars) to the Airport Improvement Fund.  
Motion carried.

Other business:

Adrian Soaring Club, Inc. wanted their lease renewed and to discuss language change and length of lease.

Mgr. Jacobs said the lease did not expire until 1994 and was automatically renewed per lease agreement item # 10.

A letter from Attorney Shaw, dated July 1987, was presented by Manager Jacobs in regards to long term leases when his office had received all leases for the Airport in 1987.

The Commission pointed out that all leases have some type of termination clause, shortly it would be time to re-negotiate the Adrian Soaring Club, Inc. lease and they could send their views to Attorney Shaw for consideration when the lease is due for review and renegotiation.

Motion by Lockwood supported by Betz to adjourn. Meeting adjourned.