

Emergency Guidelines – County Buildings

INTRODUCTION

These documents describe emergency procedures intended to minimize the risk to occupants of the Lenawee County Buildings in the event of an emergency situation. Emergencies involve many variables that are often unpredictable. Success in handling an emergency situation requires cooperative efforts by a variety of people with various skills and backgrounds. This plan provides coordination between Department Heads and employees with government authorities to ensure an effective response.

Department Heads shall see that all employees under their direction be familiar with the plan, especially as it applies to their department. An annual review of emergency procedures should be performed by each department and an orientation should be held with all new employees so they are familiar with the building and the plan.