

# ADMINISTRATOR'S OFFICE

**Martin D. Marshall**  
County Administrator

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## MEMORANDUM

**TO:** Elected Officials, Judges, and Department Heads

**FROM:** Martin D. Marshall, County Administrator 

**DATE:** August 15, 2018

**SUBJECT:** SCHEDULED COUNTY HOLIDAYS FOR 2019

To assist you in planning for your department schedules and/or dockets, the following is a list of scheduled County holidays for 2019:

<u>HOLIDAY</u>	<u>2019 DATE OBSERVED</u>
New Year's Day	Tuesday, January 1, 2019
President's Day	Monday, February 18, 2019
Good Friday (1/2 day; PM)	Friday, April 19, 2019
Memorial Day	Monday, May 27, 2019
Independence Day	Thursday, July 4, 2019
Labor Day	Monday, September 2, 2019
Veterans Day (Nov. 11)	Monday, November 11, 2019
Thanksgiving Day	Thursday, November 28, 2019
Day after Thanksgiving	Friday, November 29, 2019
Christmas Eve	Tuesday, December 24, 2019
Christmas Day	Wednesday, December 25, 2019
New Year's Eve	Tuesday, December 31, 2019

\*\* Holidays which fall on a Saturday will be observed on the preceding Friday. Holidays which fall on a Sunday will be observed the following Monday. If Christmas and New Year's Eve fall on a Friday, the holidays will be observed on the preceding Thursday with Christmas and New Year's observed on Friday. If Christmas and New Year's Day fall on a Monday, Christmas Eve and New Year's Eve will be observed on the preceding Friday. \*\*

The above dates may be subject to change pursuant to union contracts or action by the Lenawee County Board of Commissioners.

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