

## MEETINGS

Regular Commission meetings are generally held on the second Wednesday of the month, in the Chambers of the Old County Courthouse, located at 301 N. Main Street in Adrian, MI. The regular meetings are scheduled to be held at 1:30 p.m., and they begin with an invocation and the Pledge of Allegiance.

A typical agenda may contain the following:

### **Petitions and communications**

### **Introductions of special guests**

**Limited public comment any on agenda item:** *This time allows citizens an opportunity to voice their concern about a particular agenda item prior to the Board taking action*

### **Public hearings or special presentations**

**Consent agenda:** *The consent agenda consists of items either routine or previously approved by a committee of the whole. All items are approved on the consent agenda by the Board in one motion, but any commissioner may remove an item for further consideration prior to approval.*

**Designate Signatory:** *Financially binding contracts or agreements*

### **Resolutions & Proclamations**

**Committee & Liaison Reports:** *Commissioners provide updates from various boards, committees, commissions, or authorities.*

**Public Comment:** *Citizens are invited to share their comments with the commission.*

## How To Address The Board

The Board of Commissioners set aside time to listen to public comments about Lenawee County government, ensuring the individual's right to participate in a public meeting, yet maintaining necessary decorum during that meeting. Each person who wishes to address the Board during Public Comment must complete a request form, including place of residence or business address, and submit it to the Clerk prior to speaking. Remarks are limited to three minutes.

When called to the lectern, speakers should introduce themselves and make their comments concise and to the point, and present any data or evidence they wish the Board to consider.

Support provided by the  
National Association of Counties • [www.naco.org](http://www.naco.org)

## STANDING COMMITTEES

### **PERSONNEL/WAYS AND MEANS**

*Chair: Commissioner Ralph Tillotson*

General county policy, budget preparations, development of draft budget for recommendation; approval, financial oversight, personnel policy, approval of staffing level and contract approval. This is a Committee of the Whole.

### **PHYSICAL RESOURCES**

*Chair: Commissioner Ralph Tillotson*

Drain Commission, Parks, Planning Commission, Buildings and Grounds, Airport, Soil Conservation, Economic Development, Printing and Purchasing

### **HUMAN SERVICES**

*Chair: Commissioner Jim Driskill*

Health Department, Mental Health, Department on Aging, M.S.U. Extension, Michigan Works, Lenawee Transportation, Veteran's Affairs, human services agencies

### **CRIMINAL JUSTICE**

*Chair: Commissioner Terry Collins*

Sheriff Department and related matters, Courts, Prosecutor, Child Care-MSC, Child Care-DHS, Medical Examiner, Bailiff, Emergency Management.

### **EQUALIZATION/INFORMATION TECHNOLOGY**

*Chair: Commissioner Chris Wittenbach*

Oversees Equalization Department, meets with County Assessors for setting valuations, coordinates computer functions of County departments, develop plans for utilization of technology and communications

### **RULES & APPOINTMENTS**

*Chair: Commissioner Karol "KZ" Bolton*

Make recommendations to the full Board of Commissioners for appointments to various committees and boards, and to recommend established rules for the Board of Commissioners. This is a Committee of the Whole.

### **ACCOUNTS PAYABLE**

*Chair: Commissioner David Stimpson*

Review and tentatively approve payments of bills and vouchers on a bi-weekly schedule

## Agendas & Minutes

Government Section of the website

[www.lenawee.mi.us](http://www.lenawee.mi.us)

# Lenawee County 2016 Citizen's Guide



## Board of Commissioners

**David Stimpson, Chair**  
**Terry Collins, Vice Chair**

☎ 517.264.4508  
[www.lenawee.mi.us](http://www.lenawee.mi.us)

# Lenawee County Commissioners

301 N. Main Street ~ Adrian, MI 49221  
(517) 264-4508

- 1. David Stimpson (R)**  
[comm.stimpson@lenawee.mi.us](mailto:comm.stimpson@lenawee.mi.us) (517) 423-0999  
City of Tecumseh & Tecumseh Township
- 2. John Lapham (R)**  
[comm.lapham@lenawee.mi.us](mailto:comm.lapham@lenawee.mi.us) (734) 646-4340  
Woodstock, Cambridge, & Rome Townships
- 3. Jim Driskill (R)**  
[comm.driskill@lenawee.mi.us](mailto:comm.driskill@lenawee.mi.us) (517) 403-0050  
Rollin, Hudson, & Medina Townships,  
Cities of Hudson & Morenci
- 4. Dawn Bales (R)**  
[comm.bales@lenawee.mi.us](mailto:comm.bales@lenawee.mi.us) (517) 215-3417  
Dover, Madison Charter, Fairfield, &  
Seneca Townships (exc City of Morenci)
- 5. Karol "KZ" Bolton (D)**  
[comm.bolton@lenawee.mi.us](mailto:comm.bolton@lenawee.mi.us) (517) 265-5376  
Eastside City of Adrian (*Voting Precincts 1, 2, & 3*)
- 6. Terry Collins (R)**  
[comm.collins@lenawee.mi.us](mailto:comm.collins@lenawee.mi.us) (517) 265-8546  
Westside City of Adrian (*Voting Precincts 4, 5, & 6*)
- 7. Bob Knoblauch(R)** (517) 486-3713  
[comm.knoblauch@lenawee.mi.us](mailto:comm.knoblauch@lenawee.mi.us)  
Palmyra, Blissfield, Deerfield, Ogden, Riga &  
Ridgeway Townships
- 8. Ralph Tillotson(R)**  
c/o [rebecca.borton@lenawee.mi.us](mailto:rebecca.borton@lenawee.mi.us) (517) 263-1804  
Raisin Twp & eastside of Adrian Twp (exc the City)
- 9. Chris Wittenbach(R)**  
[comm.wittenbach@lenawee.mi.us](mailto:comm.wittenbach@lenawee.mi.us) (517) 456-7322  
Westside Adrian Township (exc the City),  
Franklin, Clinton, & Macon Township

## Elections

Nine commissioners are elected from individual districts and serve 2-year terms.

Elections are held in even numbered years, on the 2nd Tuesday in November. Elected Officials will then take office in January.

The board selects a chairman to preside over the County Commission and a vice chairman to assume those duties in the absence of the chairman.

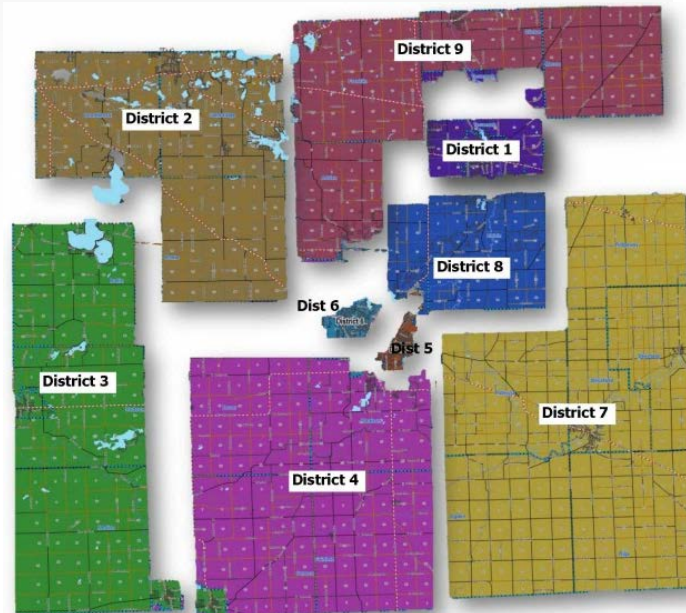
## Contact Information

Lenawee County Board of Commissioners  
301 North Main Street  
Adrian, Michigan, 49221  
517-264-4508

The County Administrator is the official liaison while the County Clerk is the official record keeper for the Board of Commissioners.

Martin D. Marshall, County Administrator  
(517) 264-4508

Roxann Holloway, County Clerk  
(517) 264-4599



## Powers & Responsibilities

The Board of Commissioners is the legislative body of Lenawee County. They adopt ordinances and resolutions to protect the health, safety, and general welfare of Lenawee County residents. They are also responsible for the budgetary and administrative duties overseeing general county operations.

Constitutional and statutory duties of the commissioners include dividing the county into precincts, providing for necessary county buildings, managing public lands held by the county, setting tax rates, and managing the county's fiscal and financial responsibilities.

The County Commissioners consider major issues facing county government and guide the growth and development of the county in a manner that is consistent with public interest.

**Efficient and effective ...  
Lenawee County works hard to ensure the  
best quality of life for its residents.**

For information on county issues regarding your region, your state or the nation, contact the following organizations:

**Lenawee County Administrator's Office**  
☎ 517.264.4508 • [www.lenawee.mi.us](http://www.lenawee.mi.us)  
**Michigan Association of Counties**  
☎ 800.258.1152 • [www.micounties.org](http://www.micounties.org)  
**National Association of Counties**  
☎ 202.393.6226 • [www.naco.org](http://www.naco.org)